

**Report of the Superintendent and  
Administrative Staff to the  
Tredyffrin/Easttown Board of School Directors**

**Richard Gusick, Superintendent of Schools  
Tredyffrin/Easttown School District  
Conestoga High School  
200 Irish Road  
Berwyn, PA 19312**

**District Web Site: [www.tesd.net](http://www.tesd.net)**

**August 22, 2016  
Regular Board Meeting  
7:30 P.M.**

**AGENDA**

**I. Call to Order and Pledge to the Flag**

**II. Comments and/or Questions from Community Members**

Citizens are invited to address the Board at this time. The public comment period is reserved for residents and taxpayers. Additionally, the Board will accept comments from sitting public officials for non-campaigning purposes and, by agreement with the TEEA, the Board will accept comments from the union president. The Board requests that each public comment made during this first opportunity be limited to items on the agenda. A five minute time period is allowed for individual comments, including acknowledgement or answer from the Board or staff when applicable. If it is determined that there is a large number of individuals who wish to comment on a particular topic, at the discretion of the presiding officer, the individual comment time may be reduced from five minutes to three minutes. All comments will be directed to the Board as a whole or to the presiding officer. No comments or questions shall be directed to individual Board members. If there is a large number of comments on a priority discussion topic during the first comment period, comments on that topic may be suspended until the priority discussion public comment period. Additional time is provided following any Priority Discussion/Action presentation and again at the end of the meeting for public comment on other topics. All public comments and responses must be in the spirit of civil public discourse. The Board thanks the public in advance for its cooperation.

**III. Priority Discussion**

- The agenda and materials are posted online for public information. Posted agenda information is updated as needed. A date at the bottom of a page indicates revised information
- A review copy of complete Board meeting materials is available in printed form at the Board meeting sign-in table.
- Abbreviated print copies of agenda materials are available at Board public meetings.
- Criteria for omitting pages from printed agenda materials: attachments of 10 pages or more, monthly financial reports, confidential student information, salaries and items annotated in the agenda.
- Please visit the District website for a recap of this meeting. Official meeting minutes are available on the website following their approval by the Board at a subsequent meeting.
- To receive email notification of District information, send an email to **[notification1@tesd.net](mailto:notification1@tesd.net)**
- The Board, at its discretion, may video record all or any portion of public Board meetings subject to the limitations set forth in Policy 9313. Board meeting videos are aired on Verizon Cable Channel 20 and Comcast Cable Channel 14. See the website for a program schedule.

Each Priority Discussion topic will be followed by questions/comments from the Board, opportunity for public comment then Board discussion/action.

A. Proposed 2016-2017 District Level Goals

Dr. Gusick will present the proposed District level goals for the 2016-2017 school year. Following refinements, the goals will be presented for Board adoption at the September 26, 2016 regular Board meeting.

1. Priority Discussion Presentation - Dr. Richard Gusick, Superintendent
2. Questions from the Board
3. Comments and/or Questions from Community Members

**IV. Committee and Ambassador Reports**

A. Policy – Kevin Buraks

The next meeting will be held at 7:00 p.m. on September 22, 2016 in the TEAO.

B. Diversity – Michele Burger

The next meeting will be held at 7:00 p.m. on October 19, 2016 in the TEAO.

C. Finance – Virginia Lastner

The next meeting will be held at 7:00 p.m. on September 20, 2016 in the TEAO.

D. Facilities – Virginia Lastner

The next meeting will be held at 6:00 p.m. on August 24, 2016 in the TEAO.

E. Education – Rev. Scott Dorsey

The next meeting will be held at 1:00 p.m. on September 14, 2016 in the TEAO.

F. Intermediate Unit/Technical School – Rev. Scott Dorsey

G. Ad Hoc Public Information Committee – Rev. Scott Dorsey

H. Legislative- Doug Carlson

**V. Consent Agenda**

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote nay or abstain with respect to a consent agenda item without the need for removing the item from the consent agenda.

A. Minutes of the June 13, 2016 Regular Board Business Meeting

B. Preliminary Authorization of Accounts Payable and Payroll

The Board will take action on payment of current invoices and payroll.

C. Personnel

1. Routine Personnel Actions

The Board will take action on routine resignations, releases, retirements, leaves, and appointments. The Board will also take action to record the names of volunteers who have served in the schools in recent weeks.

2. Contracted Services for the 2016-2017 School Year

3. Athletic Position Stipends for Fall of the 2016-2017 School Year

D. Curriculum and Instruction

1. Additional 2016 Summer Workshops and Participants

The Board will take action on participants for the 2016 summer workshops

- 2. Agreement with KA Productions
- E. Business Office
  - 1. Acceptance of Gifts
  - 2. Authorization to Prepare Specifications and Solicit Bids for the 2017-2018 School Year
  - 3. Agreement with Reschini Group
  - 4. Agreement with Blackboard
- F. Staff and Students
  - 1. Educational Services Agreements
  - 2. Contracts with Approved Private Schools
  - 3. Authorization of Diploma
- G. Transportation
  - None.
- H. School Board
  - None.

**VI. Other Actions Under Consideration**

None.

**VII. Comments or Questions from Community Members**

The public comment period for non-agenda items is reserved for residents and taxpayers.

**VIII. Information****A. School Board Meetings**

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

June 16, 2016 at 6:00 p.m.

July 14, 2016 at 6:30 p.m.

July 27, 2016 at 6:30 p.m.

August 22, 2016 at 6:00 p.m.

Future School Board Business Meetings are scheduled for:

Monday, September 26, 2016, Regular Board Business Meeting – 7:30 p.m. at  
Conestoga High School, 200 Irish Road, Berwyn

Monday, October 24, 2016, Regular Board Business Meeting – 7:30 p.m. at Conestoga  
High School, 200 Irish Road, Berwyn

Monday, November 14, 2016, Regular Board Business Meeting - 7:30 p.m. at  
Conestoga High School, 200 Irish Road, Berwyn

**B. 2016 Summer Workshop Summaries****IX. General Announcements****X. Adjournment**

**AGENDA MATERIALS**

**Agenda III, Priority Discussion/Action**

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**Agenda III, A: Proposed 2016-2017 District Level Goals**

VIA: Richard Gusick, Superintendent of Schools

<p><b>Action Under Consideration:</b> That the Board of School Directors reviews and comments on the Proposed 2016-2017 District Level Goals for purposes of guiding the administrative refinements in anticipation of Board action on September 26, 2016.</p>
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Board action will occur at the September 26, 2016 Regular Board Business Meeting. The final District Goals will appear on the September 26, 2016 Consent Agenda.

1. Priority Discussion Presentation –Dr. Richard Gusick, Superintendent
2. Questions from the Board
3. Comments and/or Questions from Community Members

## DISTRICT LEVEL GOALS

2016-2017 SCHOOL YEAR

**Mission Statement for the Tredyffrin/Easttown School District**  
*To inspire a passion for learning, personal integrity, the pursuit of excellence  
and social responsibility in each student.*

## 2016-2017 DISTRICT GOALS

District Level Goals are carefully considered and established each year. The process of establishing Goals in itself serves as a planning and communication device for the Board and administration. It ensures everyone is familiar with the direction being set and has participated in setting that direction for the benefit of our students. Finally, a statement of Goals enables the Board and staff to look back at the end of the year to see if the plans have indeed been accomplished. Depending on an evaluation of the outcomes, it may be appropriate to either revisit a particular Goal or to move on to new areas of priority.

### TABLE OF CONTENTS

<b>Mission Statement</b> .....	1
<b>Curriculum, Instruction and Assessment</b> .....	3
<b>Finance</b> .....	5
<b>Technology</b> .....	7
<b>Student Services</b> .....	9
<b>School Safety</b> .....	11
<b>Strategic Planning</b> .....	12
<b>Communications</b> .....	14
<b>Staff Development</b> .....	16
<b>Facilities</b> .....	18
<b>Human Resources</b> .....	20

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## CURRICULUM, INSTRUCTION AND ASSESSMENT

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**Context:** In 2011-2012 the District selected and the Board approved a new elementary math program aligned with the Pennsylvania Core Standards. This program, *Math in Focus*, has now been successfully implemented in grades K-5. During the 2016-2017 school year, this program will be implemented in grade 6. Given the adoption of the new Every Student Succeeds Act (ESSA) and the moratorium on Keystone Exams as a graduation requirement until the class of 2019, the District will continue to align courses with the Core Standards and monitor changing assessment, remediation, and graduation requirements as the state develops its own implementation plan for ESSA. The redesigned PSSA assessments were administered for the second time in the spring of 2016. The College Board's revised suite of assessments, including the PSAT and SAT, were administered for the first time during the 2015-2016 school year. The District will continue to analyze data from these new assessments in order to make recommendations for additional curricular alignment and/or revisions to administration practices. The District implemented a program of electronic learning opportunities during the 2015-2016 school year. The District will review the results of the program implementation in order to inform decisions about future offerings. Finally, during the 2016-2017 school year, the District will begin implementation of the 1:1 initiative with ninth and tenth grade students. The District will support teachers as they develop meaningful instructional opportunities integrating this new technology resource.

**Goal 1:** To continue the alignment of current educational programming with the State-mandated Pennsylvania Core Standards, PSSA tests and District Strategic Initiatives.

Objective 1.1 To implement the *Math in Focus* program in grade 6, along with support resources for parents and teachers, and review the grade 7 math program in order to recommend modifications.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Nancy Adams  
Support: Middle school principals

Objective 1.2 To review and continue the implementation of an electronic learning program aligned with strategic planning initiatives.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Mike Szymendera  
Support: Curriculum supervisors

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3

Objective 1.3 To review data from both the PSSA and PSAT/SAT assessments and make recommendations for any necessary curricular alignment changes.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Nancy Adams, Pat Gately  
Support: Wendy Towle, Mark Cataldi, principals

Objective 1.4 To continue to review opportunities for integration of STEAM (Science, Technology, Engineering, Arts, Math) throughout the curriculum.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Nancy Adams, Mike Szymendera, Jacqui Rothera, principals

Objective 1.5 To examine the integration of technology instruction in grades 1-8.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Mike Szymendera  
Support: Wendy Towle, Nancy Adams

Objective 1.6 To examine world languages curricular scope and sequence.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Wendy Towle  
Support: Oscar Torres

Objective 1.7 To review non-mandated programs throughout the curriculum.

Start: September 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Curriculum supervisors

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4

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## FINANCE

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**Context:** The District's budget development process is directed by the following three major objectives: (1) to continue to provide students with exceptional educational opportunities; (2) to maximize the use of all available resources to optimize student achievement in a manner that is fiscally responsible; and (3) to comply with applicable law. The Tax Payer Relief Act (Act 1 of 2006) requires local tax increases to remain at or below the annual state index unless granted exceptions by the state to raise rates above the index. Budget impact items will be examined and prior year budget strategies monitored.

**Goal 2:** To develop a budget consistent with the provisions of the Tax Payer Relief Act (Act 1) and to continue financial reporting practices to reflect the results of District business operations while enhancing efficiencies within District financial practices.

Objective 2.1 To establish budget development calendar(s) and budget guidelines consistent with Act 1 of 2006.

Start: July 2016  
Complete: September 2016  
Primary Responsibility: Art McDonnell  
Support: David Francella

Objective 2.2 To provide the Board with financial analysis that supports the development of a budget that addresses District educational goals and informs the Board to assist Board members in decision making; such as whether to remain at or below the Act 1 index and/or apply for available exceptions. In addition, to provide the Board with options for the reduction of expenditures and/or increasing revenue and the tax rate in adopting a final budget.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Art McDonnell  
Support: David Francella

Objective 2.3 To provide the Board with options to manage the use of fund balance.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Art McDonnell  
Support: David Francella

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5

Objective 2.4 To develop, examine and present budget impact items as part of the 2017-2018 budget development process. As part of this goal, past budget strategies may be examined to determine on-going impact to the development of the current budget.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Art McDonnell  
Support: All administrators

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6

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## TECHNOLOGY

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**Context:** As technology applications become increasingly available to schools and society, the District continues to evaluate its technology needs and to engage in ongoing evaluation of the use of technology by students and staff. Consistent with a goal in the District Strategic Plan to “harness the power of technology to advance learning while engaging and empowering students in a connected world,” the District is implementing a 1:1 Technology Initiative that will provide laptops to all 9<sup>th</sup> and 10<sup>th</sup> grade students in the 2016-2017 school year for their use in school and at home. The District is implementing Schoology, a learning management system, for all students in grades 5-12 during the 2016-2017 school year. Schoology will also replace Pinnacle as the District’s online gradebook for grades 5-12. Additionally, the District is continuing the process of transitioning to cloud computing using Microsoft Office 365. As in the past, meeting the technology needs of students and teachers will remain a primary District objective.

**Goal 3:** To analyze the integration of technology resources, access and training to support innovative teaching and learning.

Objective 3.1 To evaluate new and existing technology resources, including those related to online learning, blended learning, personalized learning and efficiency.

Start: September 2016  
Complete: May 2017  
Primary Responsibility: Mike Szymendera  
Support: Wendy Towle

Objective 3.2 To implement the 1:1 Technology Initiative at Conestoga High School and develop opportunities for meaningful integration of the program into curriculum and instruction for students in grades 9 and 10.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Mike Szymendera  
Support: Wendy Towle

Objective 3.3 To implement Schoology for students at Conestoga High School, Tredyffrin/Easttown Middle School, and Valley Forge Middle School.

Start: September 2016  
Complete: May 2017  
Primary Responsibility: Mike Szymendera

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7

Tredyffrin/Easttown School District Goals  
2016-2017 School Year

August 16, 2016

Support: High School Administrators

Objective 3.4 To evaluate student and staff access to technology at the elementary and middle levels.

Start: September 2016  
Complete: May 2017  
Primary Responsibility: Mike Szymendera  
Support: Principals

Objective 3.5 To identify and address staff training needs pertaining to the 1:1 Technology Initiative, Schoology, and Microsoft Office 365.

Start: September 2016  
Complete: May 2017  
Primary Responsibility: Mike Szymendera  
Support: Wendy Towle

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8

Tredyffrin/Easttown School District Goals  
2016-2017 School Year

August 16, 2016



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## STUDENT SERVICES

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**Context:** During the 2015-2016 school year, the Office of Student Services continued to work to support success for all students in our schools in the appropriate least restrictive environment. In collaboration with the building principals, the first phase of the District's Multi-tiered Intervention (MI) model was implemented in both middle schools and the high school. MI is a systematic, multi-tiered, research-based, data-based instruction and intervention process. Multi-tiered intervention teachers (MIT) worked directly with students referred through the student support teams in each building. In collaboration with the administration, professional staff and support staff, student needs were successfully addressed. For the 2016-2017 school year, the District will continue the implementation of Multi-tiered Intervention (MI) at the middle and high school levels and increase the use components of the model at the elementary level. Over the last several years, the District has seen a significant increase in students with high level needs. As an example, the number of children on the Autism Spectrum, has increased significantly. This trend is nationwide with no evidence of these numbers decreasing in the near future. In order to assure that the District is prepared to meet the needs of all students and provide successful learning experiences, there is a need to gather data and determine a plan of action for all students who require a higher level of support.

**Goal 4:** To continue to address the needs and support the success of all students at their individual skill levels.

- Objective 4.1 To provide building-based staff development and on-site assistance for professional staff at each of the elementary buildings to enhance the function of their core teams using the MI process.
- Start: September 2016  
Complete: June 2017  
Primary Responsibility: Andrea Chipeco  
Support: All administrators
- Objective 4.2 To implement and monitor the use of specific components, processes, data forms and electronic tools of the MI model throughout the District.
- Start: September 2016  
Complete: June 2017  
Primary Responsibility: Andrea Chipeco  
Support: Curriculum supervisors, special education supervisors

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9

## Objective 4.3

To gather data and develop a recommendation to address the needs of all students who require a higher level of support.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Andrea Chipeco  
Support: Special education supervisors

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10

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## SCHOOL SAFETY

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**Context:** To maintain an ongoing dialogue among students, parents, community members, teachers, counselors, and administrators about the needs of students, the District Safety Committee annually reviews current practices and emerging safety data. The District regularly reviews programs to identify new resources and to align with best practices. Bullying prevention education for students has been implemented through a variety of platforms, including the Olweus Bully Prevention Program (OBPP) and other pro-social initiatives. Bullying procedures and the definition of bullying are posted in each classroom and on the District website. In May 2016 the Pennsylvania State Police conducted a Risk & Vulnerability Assessment at Conestoga in response to our 2013 request for such an audit. The assessment was free of charge and non-regulatory in nature. The assessment was intended to identify vulnerabilities and mitigate potential threats to students and staff members. A confidential written report was issued to the District.

**Goal 5:** To review the implementation of safe school practices in order to maintain effective communications and develop new safety initiatives for rising needs.

Objective 5.1 To review the District's emergency response exercises from an "all hazards" response perspective.

Start: August 2016  
Complete: January 2017  
Primary Responsibility: Mark Cataldi  
Support: Building principals

Objective 5.2 To review the District's bullying prevention education in promoting safe and secure learning environments.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Mark Cataldi  
Support: Building principals

Objective 5.3 To evaluate the observations and recommendations from the risk and vulnerability assessment and to implement safety enhancements.

Start: August 2016  
Complete: Ongoing  
Primary Responsibility: Mark Cataldi  
Support: Building principals

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11

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## STRATEGIC PLANNING

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**Context:** The District has adopted a strategic plan effective for the years 2014-2020. During the 2016-2017 school year, the District will continue to communicate the plan to the school community and continue to implement all facets of the plan.

**Goal 6:** To continue to communicate the goals of the District Strategic Plan, expand the capacity of teachers to implement strategic initiatives, and implement the plan's strategies.

Objective 6.1 To provide opportunities to further explore and support the dispositions identified as leading to artistry in teaching.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Curriculum supervisors

Objective 6.2 To develop a revised District Comprehensive Plan, consistent with current regulations.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Wendy Towle  
Support: Curriculum supervisors

Objective 6.3 To develop and submit a revised Chapter 14 Special Education plan, consistent with current regulations.

Start: September 2016  
Complete: June 2017  
Primary Responsibility: Andrea Chiengo  
Support: Chris Groppe, Nicole Roy, Lisa Snyder

Objective 6.4 To implement a framework for delivering Resiliency Strategies to all middle school students.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Nicole Roy and Oscar Torres  
Support: Middle school principals

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12

Objective 6.5 To develop a framework for delivering Resiliency Strategies to all high school students.

Start: July 2016

Complete: June 2017

Primary Responsibility: Nicole Roy and Oscar Torres

Support: Amy Meisinger, Pat Boyle

Objective 6.6 To explore opportunities for integrating coding literacy into the curricular program.

Start: July 2016

Complete: Ongoing

Primary Responsibility: Nancy Adams, Mike Szymendera

Support: Principals

13

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## COMMUNICATIONS

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**Context:** The District continues to utilize an integrated communications network to maximize community awareness of current projects, issues and legislation while promoting the successes of students and staff. In the 2016-2017 school year, the District will refine its communications program based on feedback received from the community. District staff will monitor trends in school communication through membership in state and national school public relations associations with a focus on methods that meet the needs of T/E stakeholders.

**Goal 7:** To enhance a strong, cost-effective communication program that informs stakeholders and highlights District successes and student achievements.

Objective 7.1 To review data and feedback from the community communications survey.

Start: July 2016

Complete: December 2016

Primary Responsibility: Chris Connolly

Support: All administrators

Objective 7.2 To communicate with T/E families and the community regarding changes to large-scale standardized tests including PSSAs, PSATs, SATs and Keystone Exams.

Start: July 2016

Complete: Ongoing

Primary Responsibility: Mark Cataldi

Support: Principals, Chris Connolly

Objective 7.3 To provide parents with a tool to receive emergency school closing information via text message.

Start: September 2016

Complete: June 2017

Primary Responsibility: Chris Connolly

Support: Art McDonnell

14

Objective 7.4 To review the District website for ADA compliance and communicate guidelines to all staff who maintain webpages.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Chris Connolly  
Support: Principals

Objective 7.5 To begin archiving School Board meeting agendas and minutes on the District website for a period of five years at a time.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Chris Connolly  
Support: Art McDonnell

Objective 7.6 To continue notifying the community of emerging legislation and forthcoming regulatory changes that will impact the District and its students.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Chris Connolly

15

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## STAFF DEVELOPMENT

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**Context:** In December 2015, the Federal Government enacted the new Every Student Succeeds Act (ESSA), replacing the No Child Left Behind Act (NCLB). The ESSA will be effective beginning with the 2017-2018 school year. States will use 2016-2017 school year to develop their own plans to meet the new ESSA requirements. The District will monitor developments related to the implementation of ESSA and share information with the professional staff members and administrators as appropriate. In addition, staff development initiatives will support the implementation of the 2014-2020 District Strategic Plan.

**Goal 8:** To monitor developments related to the implementation of ESSA while continuing to support implementation of the 2014-2020 District Strategic Plan.

Objective 8.1 To provide staff and administrators with information regarding ESSA as available.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Nancy Adams, Pat Gately, Oscar Torres

Objective 8.2 To support the staff in integrating opportunities for students to develop a capacity for innovation, creativity, and an entrepreneurial spirit.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Nancy Adams, Pat Gately, Oscar Torres

Objective 8.3 To support the staff in collaborating to innovate in the classroom, with the artistry of teaching in mind.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Nancy Adams, Pat Gately, Oscar Torres

16

Objective 8.4 To support the staff in developing a culture that promotes personal integrity and social responsibility and a culture of acceptance and respect.

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Wendy Towle  
Support: Nancy Adams, Pat Gately, Oscar Torres

17

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## FACILITIES

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**Context:** During the 2016-2017 school year, the administration will continue to review enrollment patterns and programming needs to ensure that facilities are available to deliver approved programs. The long-range capital plan will be prioritized and implemented with Board approval.

**Goal 9:** To ensure that District facilities are adequate to deliver both current programs and forecasted new programs for District students.

Objective 9.1 To continue to review building capacity projections from the latest Demographic Study update in order to explore options to ensure the availability of adequate space for the instructional program based on student enrollment patterns and projections.

Start: September 2016  
Complete: December 2017  
Primary Responsibility: Wendy Towle  
Support: Art McDonnell

Objective 9.2 To develop and present to the Board Facilities Committee a priority list of District facilities needs derived from the District infrastructure report for alignment with District budget development.

Start: September 2016  
Complete: December 2016  
Primary Responsibility: Art McDonnell  
Support: Colm Kelly

Objective 9.3 To complete Board-approved projects designated in the Capital Plan for the 2016-2017 school year and an analysis of the field needs for the opening of the schools in September 2016.

Start: July 2016  
Complete: June 30, 2017 with carry-over into summer 2017  
Primary Responsibility: Art McDonnell  
Support: Colm Kelly

18

Objective 9.4 To complete the Maintenance/Storage/Construction building project as approved by the Board.

Start: July 2016  
Complete: Fall 2016  
Primary Responsibility: Art McDonnell  
Support: Colm Kelly

19

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## HUMAN RESOURCES

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**Context:** In 2017, employee contracts with the Tredyffrin/Easttown Education Association (TEEA), the Tredyffrin/Easttown Non-Instructional Group (TENIG) and the Act 93 group will expire. In addition, the District is in compliance with the employer mandate portion of the Affordable Care Act (ACA) which requires the District to offer health care coverage to at least ninety-five (95) percent of full-time employees and their dependents in 2016. The District must now begin monthly monitoring of employee health care measurement periods and hours worked to ensure continued compliance with the ACA. Lastly, recent revisions to the Pennsylvania Child Protective Services Law require District volunteers (as defined under Act 153) to obtain a Child Abuse History Clearance, PA State police criminal record check, and a FBI criminal history clearance; and to renew those clearances every sixty (60) months.

**Goal 10:** To begin the collective bargaining process for expiring employee contracts, ensure District compliance with the employer mandate portions of the Affordable Care Act (ACA) and implement the volunteer clearance requirements mandated by Act 153 of 2015 as revised.

Objective 10.1 To engage in collective bargaining with the Tredyffrin/Easttown Education Association (TEEA), the Tredyffrin/Easttown Non-Instructional Group (TENIG) and Act 93 employees.

Start: July 2016  
Complete: June 2017  
Primary Responsibility: Jeanne Pocalyko  
Support: Art McDonnell

Objective 10.2 To monitor employee health care measurement periods, along with hours worked, and to continue to offer health care coverage to at least (95) ninety-five percent of full-time employees and their dependents (as defined under the ACA).

Start: July 2016  
Complete: Ongoing  
Primary Responsibility: Jeanne Pocalyko  
Support: Art McDonnell

20

Objective 10.3 To orient building personnel to the new clearance mandates for school volunteers and to the electronic Volunteer Management System.

Start: July 2016

Complete: Ongoing

Primary Responsibility: Jeanne Pocalyko

Support: Jeanne Braun

Objective 10.4 To assist volunteers in obtaining background clearances required by Act 15 of 2015.

Start: July 2016

Complete: Ongoing

Primary Responsibility: Jeanne Pocalyko

Support: Jeanne Braun

**Report of the Superintendent and Administrative Staff  
to the Tredyffrin/Easttown Board of School Directors**

**August 22, 2016  
Regular Board Meeting  
7:30 P.M.**

**AGENDA MATERIALS**

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**V, Consent Agenda**

VIA: Richard Gusick, Superintendent of Schools

<b>Action Under Consideration:</b> That the Board of School Directors approves the following Recommended Actions under the Consent Agenda (V):
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- A. Minutes of the June 13, 2016 Regular Board Business Meeting
- B. Preliminary Authorization of Accounts Payable and Payroll
- C1. Routine Personnel Actions
- C2. Contracted Services for the 2016-2017 School Year
- C3. Athletic Position Stipends for Fall of the 2016-2017 School Year
- D1. Additional 2016 Summer Workshops and Participants
- D2. Agreement with KA Productions
- E1. Acceptance of Gifts
- E2. Authorization to Prepare Specifications and Solicit Bids for 2017-2018 School Year
- E3. Agreement with Reschini Group
- E4. Agreement with Blackboard
- F1. Educational Services Agreements
- F2. Contracts with Approved Private Schools
- F3. Authorization of Diploma

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda. A Board member may vote no or abstain with respect to Consent Agenda items without the need for removing the item from the Consent Agenda.

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**Consent V, A: Minutes of the June 13, 2016, Regular Board Business Meeting**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

<b>Action Under Consideration:</b> That the Board of School Directors approves the minutes of the June 13, 2016 Regular Board Business Meeting (see attachment):
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The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Others in attendance:

Richard Gusick, Superintendent of Schools;  
Arthur J. McDonnell, Business Manager/Board Secretary;  
David Francella, Treasurer;  
Michael Kristofco, District Solicitor;  
Jeanne Pocalyko, Director of Personnel;  
Andrea Chipego, Director of Individualized Student Services;  
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;  
Mark Cataldi, Director of Assessment and Accountability;  
Mike Szymendera, Director of Instructional Technology;  
Nancy Adams, Curriculum Supervisor;  
Patrick Gately, Curriculum Supervisor;  
Oscar Torres, Curriculum Supervisor;  
Nicole Roy, Special Education Supervisor;  
Chris Groppe, Special Education Supervisor;  
Todd Parker, Principal, Devon Elementary School;  
Diane Cohle, Principal, Hillside Elementary School;  
Karen Whyte, Principal, New Eagle Elementary School;  
Matt Gibson, Principal, Valley Forge Middle School;  
Amy Meisinger, Principal, Conestoga High School;  
Anthony DiLella, Assistant Principal, Conestoga High School;  
Misty Whelan, Assistant Principal, Conestoga High School;  
Jamie Bankert, Assistant Principal, Conestoga High School;  
Patrick Boyle, Assistant Principal, Conestoga High School;  
and members of the press.

**Comments/Questions from Community Members:**

- Ray Clarke commented on the 2016-2017 final budget, fencing project at VFMS, summer workshops and employment agreements.
- Pat McHugh commented on the former world languages program and applied technology program and the meeting time for the Education Committee.
- Neil Colligan commented on the 2016-2017 final budget.

**Priority Discussion/Action:**

**Adoption of the 2016 – 2017 Final Budget**

That the Board of School Directors for the Tredyffrin/Easttown School District adopts the following resolutions that pertain to the approval of the 2016-2017 Final Budget submitted by the District's administration:

WHEREAS, a Final Budget for the 2016-2017 school year has been prepared for and submitted to the Board of School Directors for the Tredyffrin/Easttown School District for its consideration; and,

WHEREAS, the Board has reviewed and fully considered said Final Budget; and,

WHEREAS, ten days' public notice has been given of the adoption of the said Final Budget; and,

WHEREAS, said Final Budget has been printed or otherwise made available for public inspection to all persons who might have an interest therein, at least twenty days prior to the date of this resolution; and,

WHEREAS, the Board of School Directors has made such revisions and changes to said Final Budget as appear advisable;

NOW, THEREFORE, be it resolved by the Board of School Directors for the Tredyffrin/Easttown School District, Wayne, Chester County, Pennsylvania, and,

IT IS HEREBY RESOLVED by authority of the same as follows:  
The Final Budget for the 2016-2017 school year is in the amount of \$128,503,741 revenues, \$2,766,651 fund balance allocation, and \$131,270,392 for expenditures is hereby adopted as the annual budget.

In order to provide a segment of the revenue required by said Final Budget, a school tax on real estate is hereby levied for the ensuing fiscal year on all real property assessed and certified for taxation within the School District.

The 2016-2017 tax hereby levied shall be at a rate of 21.7423 mills, on the assessed valuation of all such taxable real estate or at the rate of \$21.74 per \$1,000 assessment subject to the discount and/or penalty provisions prescribed by the laws of the Commonwealth. This is an increase of .7555 mills from the 2015-2016 tax rate.

**Board/Staff Discussion:**

- Roberta Hotinski commented on an update on money owed to the District from the state.
- Michele Burger commented on the budget development and community input.
- Roberta Hotinski commented on the fund balance.
- Kate Murphy commented on the fund balance.
- Ed Sweeney commented on the budget development.
- Scott Dorsey commented on the budget development.
- Virginia Lastner commented on the budget development.

**Comments/Questions from Community Members:**

- Jamie Lynch commented on the proposed tax rate for the 2016-2017 school year.
- Doug Anestad commented on the budget development and tax rate.

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors approves the Adoption of the 2016 – 2017 Final Budget. Art McDonnell called for the vote by roll call. The motion was approved by a vote of 9-0.

Mr. Buraks	Yes
Mr. Carlson	Yes
Rev. Dorsey	Yes
Mrs. Lastner	Yes
Mr. Sweeney	Yes
Mrs. Murphy	Yes
Mr. Kantorczyk	Yes
Dr. Hotinski	Yes
Mrs. Burger	Yes

**Committee and Ambassador Reports**

- A. Policy – Kevin Buraks
- B. Diversity – Michele Burger

- C. Finance – Virginia Lastner
- D. Facilities – Virginia Lastner
- E. Education – Rev. Scott Dorsey
- F. Intermediate Unit/Technical School – Rev. Scott Dorsey
- G. Ad Hoc Public Information Committee – Rev. Scott Dorsey
- H. Ad Hoc School Board Region Reapportionment Committee Meeting – Doug Carlson

### **Consent Agenda**

#### **Minutes of the June 1, 2016 Special Board Business Meeting**

That the Board of School Directors approves the minutes of the June 1, 2016 Special Board Business Meeting.

#### **Receive Financial Reports**

That the Board of School Directors receives and approves the following monthly reports (see attachments):

- |                           |                           |
|---------------------------|---------------------------|
| 1. Fund Balance           | 7. Budget Transfers       |
| 2. Investments            | 8. Student Activity Funds |
| 3. Revenues Summary       | 9. Capital Projects Fund  |
| 4. Revenues               | 10. Cafeteria Fund        |
| 5. Appropriations Summary | 11. Check Register        |
| 6. Appropriations         | 12. Trust Fund            |

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$10,000,000.00 for the month of July, and \$12,000,000.00 for the month of August, and \$22,000,000.00 for the month of September.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$7,976,873.62 for the month of May.

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$20,000,000.00 for the month of June.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$10,732,185.47 for the month of April.

#### **Routine Personnel Actions**

##### **Resignations/Releases/Retirements**

That the Board of School Directors approves the following resignations/releases/retirements:

- Susan Bennett, aide, New Eagle Elementary School, resignation, effective 6/16/16
- Lindsey Falco, paraeducator, Hillside Elementary School, resignation, effective last student day of 2015-16 school year
- Katrina Hall, custodian, New Eagle Elementary School, resignation, effective 6/13/16
- LeRoi Leviston, teacher, Valley Forge Middle School, resignation, effective last teacher day of 2015-16 school year
- Carla Vastine, substitute aide, District, resignation, effective 4/27/16

#### **Appointments**

That the Board of School Directors approves the following appointments; changes in position and/or location:

Zachary Artz, teacher, Temporary Professional Employee Contract, Valley Forge Middle and T/E Middle Schools, salary based and prorated on an annual salary of \$51,250, effective 7/1/16\*

Guadalupe Baldizon, teacher, 2016 Summer Reading Program, at an hourly rate of \$35.00

Liesl Barkman, summer crew, Maintenance, at an hourly rate of \$9.75, effective 5/31/16 to 8/23/16\*

Lisa Earle Bostwick, (.56) FTE health room nurse, New Eagle Elementary School, at an hourly rate of \$31.27, effective 7/1/16

Faith Brown, (.56) general kitchen worker, Conestoga High School, at an hourly rate of \$11.80, effective 5/31/16\*

Amanda Camarote, teacher assistant, 2016 Summer Reading Program, at an hourly rate of \$13.55\*

Gina Dirado, (.38) FTE health room nurse, Valley Forge Middle School, at an hourly rate of \$31.27, effective 7/1/16\*

DeAndre Gadsden, summer crew, Custodial, at an hourly rate of \$9.75, effective 5/31/16 to 8/23/16\*

Lauren Javie, teacher, Long Term Substitute Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$50,250, effective 8/26/16 to 12/8/16

Damian Lunny, summer crew, Maintenance, at an hourly rate of \$9.75, effective 5/31/16 to 8/23/16\*

Catherine McKee, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$51,250, effective 7/1/16 to 6/30/17\*

Kevin Pechin, district athletic director, salary based and prorated on an annual salary of \$105,000, effective 7/1/16

Nilda Silva, (.5) general kitchen worker, T/E Middle School, at an hourly rate of \$11.80, effective 5/31/16\*

Rahshon Simmons, summer crew, Custodial, at an hourly rate of \$9.75, effective 6/7/16 to 8/23/16\*

Alexis Stead, (.56) general kitchen worker, Conestoga High School, at an hourly rate of \$11.80, effective 6/6/16\*

Mary Elizabeth Talian, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16 to 6/30/17

Joanne Wagner, teacher, Temporary Professional Employee Contract, Conestoga High School, salary based and prorated on an annual salary of \$54,699, effective 7/1/16\*

Anne Welsh, teacher, Long Term Substitute Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$55,600, effective 7/1/16 to 6/30/17\*

\* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

## Volunteer Report

### BEAUMONT ELEMENTARY SCHOOL

#### First Grade

Alicia Asselta	Jeanne Dechiario	Megan Doble	Saneika Forrester
Kim French	Tara Hedlund	Jihong Hu	Kerry Jarema
Bill Liberato	Claudette McCarron	Michelle Moua	Erin Muhly
C. Ridgeway Muhly	Peggy Myers	Amy Orcutt	Sean O'Reilly
Minal Patel	Magan Pilato	Maarten Raupp	Heather Stigall
Naso Stoios	Laura Yang	Julie Young	

#### Second Grade

Jeffrey Beachell	Amy Biborosch	Michele Bolton	Jane Branov
Melissa Branov	Valerie Cheng	Emma Choe	Kerry Dolan
Grant Galef	Katie Galef	Morgane Gerard	Whitney Guralnick
Sarah Kenneck	Jeanne Lasota	Scott LeComte	Stacey LeSage
Matthew Loza	Trish Markell	Anuradha Mital	Becky Pitofsky
Christine Singley	Eric Singley	Cara Wiechecki	Emily Yadati

#### Third Grade

Mrs. Aiyer	Mrs. Carroll	Mrs. Del Viscio	Mrs. DeVuono
Mrs. Gillis	Mrs. Kelly	Mrs. Kim	Mrs. Sandin
Mrs. Shah-Lipman	Mrs. Small	Mrs. Stathakas	Mrs. Zlotkin

**Fourth Grade**

Autumn O'Reilly	Tory Stagnaro
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**Art**

Alice MacKenzie	Lissie Torres
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**Physical Education**

Linda Beaulieu	Paula Cardenas	Katie Galef	Jen Gilbert
Michelle Muoa	Donna Wang	Min Wang	

**DEVON ELEMENTARY SCHOOL****Classroom**

Beth Breault	David Brightman	Doug Carlson	Susan Carlson
Brian Greenberg	Becky Gullan	Gabriel Kim	Fred Lara
Jen Lara	Josh Niles	Franklin Pennell	Paul Preston
Rob Price	Steven Salata	Barbara Schiff	Steven Schiff
Anne Taurino			

**Field Day**

Tom Alleva	Lauren Amjed	Lori Beishl	Monica Berenbroick
Georgann Bernabeo	Roberta Blazejewski	Stacia Bodo	Marisa Campbell
Marla Carson	Cecelia Castillo	Amy Cava	Jen Cavanaugh
Kristen Cavanaugh	Jean Cheng	Jennifer Clark	Ian Collin
Wendy Cook	Carrie Cotton	Stephanie Cowgill	Jill Cunningham
Bernadette D'Emilio	Liz Denney	Mike Dogum	Lauren Donovan
Vilma Drozdoviene	Matt Elsasser	Trish Elsasser	Gaby Evers
Jen Gallagher	Julie Golderer	Scott Goldman	Stephanie Grayson
Brian Greenberg	Emily Grizer	Jacquelyn Henry	Diane Hoey
Kelley Hogan	Moses Hogan	Linda Huffman	Tricia Jennings
Kelly Jensen	Christina Jones	Stella Kim	Neetu Kothari
Cindy Krapels	Cathy Kunsch	Bridget Lanouette	Andrew Levin
Cheryl Lutz	Pamela Matzinger	Kara McMahon	Brad McLaughlin
Mimi Meall	Kathy Meaney	Anna Mikulska	Joanna Morrissey
Katja Myers	Jen Neclerio	Marisa Norris	Dianna O'Connell
Mary Ellen O'Donnell	Allison Payne	Dan Pijawka	Alison Pikalyuk
Julie Presgraves	Erin Preston	Ruth Pulliam	Dave Rantanen
Gretchen Rantanen	Sheeva Reilly	Susannah Rinker	Rebecca Robertson
Stephen Rongner-Cook	Nikole Salata	Carrie Sarmento	Barbara Schiff
Anthony Scutti	Tara Shanahan	Shannon Sikirica	Shweta Sivaraman
Kerry Smart	Wendy Smith	Gabriela Snyder	Paul Steege
Emilie Steigerwald	Meg Taft	Michael Taurino	Barbara Todd
Missy Vermillion	Kelly Venneri	Katrina Von Hoyer	Howie Wisch
Amanda Wollick	Courtney Wurth	Gita Young	Qin Zhang

**Fourth Grade Party**

Erin Preston	Lindsey Wisch
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**Library**

Lauren Amjed	Roberta Blazejewski	Maura Daniels	Kim Niles
Laurie Nishimura	Mary Rainey	Lissa Simpson	Shweta Sivaraman
Kiki Sizelove	Ashley White		

**School Beautification**

Becky Caldwell	Kate Miller	Carrie Wernsing
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**School Signage**

Tracy Przybylowski
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**Yearbook**

Michele Seeger
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**Publishing Center**

Debbie Bellew	Roberta Blazejewski	Geraldine Brady	Kimberly Carr
Vilma Drozdoviene	Lindsay Hagerman	Laurie Nishimura	Susannah Rinker
Shweta Sivaraman			

**HILLSIDE ELEMENTARY SCHOOL****Kindergarten Field Trip**

Ashley Brown	Christina Carberry	Kim Conrad	Mike DeLuca
Gina Fredericks	Jenna Glahn	Kirsten Larson	Mary McGonigle
Jennifer Mc Kenzie	Cathy Munch	Krishna Patel	Melissa Romano
Ruth Strid	Christina Vaughan	Michael Wiemuth	

**Kindergarten Guest Reader**

Cat Lambert	Jim Tinneny
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**Kindergarten Dance Workshop**

Jill Clement	Kim Conrad	Maureen Sweet
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**First Grade Dance Party**

Jane Balsan	Shannon David	Karen Hummel	Tracy Johnson
Christin King	Helene Kirk	Beth Lee	Jelena Markovic
Michelle McDonald	Jackie Moroz	Carolyn Noll	Denise Orsulak
Tiffanie Quinn	Christen Rems	Nicole Scherer	Maria Sung
Stephanie Tanner	Beverly Todor	Dana Zdancewicz	

**Second Grade Dance Party**

Colleen Bauer	Qian Chen	Julianne Peck	Kim Scheidt
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**Second Grade Field Trip**

Colleen Bauer	Meg Burgo	Sarah Hermans	Karen Hummel
Liam Kemmerley	Victor Li	Kelly Ploszay	Monica Russo
Dana Scheer	Marie Sung	Kate Walker	Eric Zhang

**Third Grade Dance Party**

Kristin Becket	Claudia Cammarata	Angela Clark	Kristin Courtney
Veronica Fitzgerald	Danyll Lockett	Laura Mills	Carolyn Noll
Shiva Noorchashm	Julianne Peck	Melissa Romano	Kate Walker

**Third Grade Bee Man Assembly**

Kristen Becket	Qian Chen	Kim Conrad	Shannon David
Michelle Eisenberg	Teresa Estrada	Kathy Gribb	Devon Harris
James Joseph	Regan Kreszswick	Pauline Lai	Danyll Lockett
Najada Mandi	Laura Mills	Donna Mucklow	Kate Mullen
Amy Rosenstein	Allison Sanka	Rashika Senapathy	Laura Park Smith

Tonita Williams	Jin Yang		
<b>Third Grade Field Trip</b>			
Madhu Anne	Patti Bommer-Beck	Claudia Cammarata	Anna Cartikas
Kimberly Conrad	Beth Giuliani	Mary McGinn	Donna Mucklow
Rashika Senapathy			
<b>Fourth Grade Dance Party</b>			
Lori Benedict	Kate Bruni	Laura Chambers	Cherie Cremer
Jill Cutler	Christine Day	Ina Fricchione	Sarah Hermans
Tracy Hughes	Collene Kennedy	Lianne Lofgren	Bernie Logan
Kathleen Mascaro	Sonali Methi	Christine Neilon	Lisa Nishikawa
Denise Orsulak	Jennifer Schaefer	Maryann Staszak	
<b>Fourth Grade Field Trip</b>			
Yolanda Allen	Lori Benedict	Casey Brydle	Bill Davidson
Daryl Hawkins	Dr. Roberta Hotinski	Jelena Markovic	Alyssa Metz-Topodas
Christina Shackelford	Maryann Staszak	Susan Timinski	Todd Whann
Rebecca Zellefrow			
<b>Art Room</b>			
Jane Balsan	Kristin Becket	Lori Benedict	Tricia Brader
Katie Buzbee	Heather Guerin	Christin King	Regan Kreszswick
Lianne Lofgren	Laura Mills	Heather Mariano	Lisa Nishikawa
Maria Rick	Jen Schaefer	Maureen Sweet	Beverly Todor
<b>Mileage Club</b>			
Jane Balsan	Colleen Bauer	Katie Buzbee	Kelly Cockshaw
Regan Kreszswick	Emily Martin	Mary McGinn	Jennifer McKenzie
Sam Murphy	Jenna O'Neill	Maria Rick	Donna Sauder
Todd Whann	Molly Zangrilli		
<b>NEW EAGLE ELEMENTARY SCHOOL</b>			
<b>Library</b>			
Molly Arbes	Lindsay Belzer	Megan Boselli	Sara Boye
Sharon Chung	Jennifer Frazer	Marie Gould	Carrie Grau
Brandi Hanson	Christi Kenney	Becky Mackey	Dee Marshall
Maria Martinelli	Larissa Mott	Dorothy Oken	Colby Paul
Kristen Richards	Alba Rovora	Sylvia Ryland	Kimberly Shaw
Sandra Simpson	Michelle Spina	Kim Zwech	Karen Vadner
Fern Van Hise	Carolyn Walker	Lois Worton	Gail Wright
<b>Classroom Volunteers</b>			
Chris Bakker	Brid Devlin-Burruano	Ari Frazer	Sharon Hardy
Krissy Herrell	Marine Havel	Kristina Howard	Kathleen Johnson
Kathleen Lukes	Maria Martinelli	Megan Nieberle	Joanna Patterson
Sheryl Reidenbach	Andrea Sinnamon	Robert Sinnamon	Joshua Young
Bindu Wong	Xu Xu	Wenting Zhou	
<b>VALLEY FORGE ELEMENTARY SCHOOL</b>			

**Cafeteria**

Andrea Brennan	Lauren Doran	Amanda Ivory	Tiffany Leong
Heather Mc Connell			

**Music**

Tiffany Leong	Tracy Simpson
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**Library**

Andrea Brennan	Bridget Burkert	Heather Bittenbender	Amy Burnfield
Victoria Calalang	Eva Case-Issakov	Tarin Cataldo	Nancy Coradi
Donna Costin	Sarah Culbert	Valerie Denault	Karen Doble
Mia Dotzel	Enoch Gao	Tracy Grigoriades	Heather Hill
Un Kyong Ho	Danielle Irvine	Amanda Ivory	Carrie Jacovini
Agnes Kent	Tereza Keohane	Kim Kerns	Shannon Korff
Chulani Kudalugodaarachchi	Leslie Large	Younga Lee	Jamie Lynch
Aida Malik	Rujuta Mandelia	Ann Marie Marburg	Angel McAveney
Peg McGarrity	Adrienne Miller	Christine Miller	Jen Mittleman
Jo Novelli	Sabrina Payonk	Wendy Pennie	Moji Pour
Karen Reaume	Phyllis Reid	Jon Rust	Franny Ryan
Linda Schubert	Sally Selim	Tracy Simpson	Tammy Small
Julie Soura	Beth Stanfield	Brooke Stein	Natalie Sudall
Heather Tornvall	Kim Valencia	Brooke White	Jeanene Willcox
Erica Williams	Doug Wilson	Kristen Wright	Ying Zhang

**Publishing Center**

Cathy Barrios	Heather Bittenbender	Andrea Brennan	Emily Brunner
Amy Burnfield	Tarin Cataldo	Kai Gao	Amanda Ivory
Tereza Keohane	Kim Kerns	Shannon Korff	Kristen Krebs
Deepa Krishnan	Amanda Mlinar	Alison Murray	Allie Richardson
Elayne Schmidt	Sally Selim	Tracy Simpson	Beth Stanfield
Maggie Wang	Brooks White	Kristen Wright	

**Spring Fair**

Stacey Barry	Jen Crawford	Kim Jamme	Kamila Jodzio
Agnes Kent	Tara Karbiner	Kaitlin Langerhans	Jamie Lynch
Adrienne Miller	Amanda Miller	Alison Murray	Angel McAveney
Peg McGarrity	Moji Pour	Jenny Roberts	Elayne Schmidt
Linda Schubert	Sally Selim	Tammy Small	Beth Stanfield
Brooke Stein			

**Miscellaneous**

Claire Aguilar	Lynn Barajas	Stacey Barry	Heather Bittenbender
Emily Brunner	Amy Burnfield	Tarin Cataldo	Gary Chiazza
Carol Connolly	Kylie Cross	Sarah Culbert	Kate Dayoub
Christine Ebersole	Maureen Engle	Melissa Fanelli	Rich Fanelli
Jessica Graves	Lisa Greenwood	Erica Griffel	Tracy Grigoriades
Bryan Humbarger	Danielle Irvine	Amanda Ivory	Karen Jens
Mazilyn Kaplan	Stephen Kaplan	Debra Kelley	Christopher Keohane
Teresa Keohane	Agnes Kent	Kim Kerns	Danielle Kovach



Catherine Ku	Leslie Large	Amy Laursen	Jamie Lynch
Manish Mandelia	Rujuta Mandelia	Ann Marie Marburg	Rachel Michalek
Amanda Miller	Jen Mittleman	Amanda Mlinar	Vanessa Monahan
Suncire Moniz	Tara Morrison	Traci Mueller	Patricia Muldowney
Dan Mc Call	Susan Mc Gowan	Nicole Mc Manus	Jeff Nesbitt
Matthew Ostroff	Hanita Patel	Karen Paynok	Wendy Pennie
Moji Pour	Kim Reeder	Phyllis Reid	Allie Richardson
Jon Rust	Franny Ryan	Elayne Schmidt	Adam Schwartz
Amul Shah	Esther Sim	Tracy Simpson	Danny Small
Tammy Small	Julia Soura	Beth Stanfield	Natalie Sudall
Heather Tornvall	Kim Valencia	Brooks White	Jeanene Willcox
Erica Williams	Doug Wilson	Kristen Wright	Ying Zhang

**School Store**

Tarin Cataldo	Jen Crawford	Tara Karbiner	Karen Reaume
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**Executive Board**

Tarin Cataldo	Amanda Ivory	Nidhi Khanna	Deepa Krishnan
Rujuta Mandelia	Adrienne Miller	Angel Mc Aveney	Elayne Schmidt
Beth Stanfield			

**T/E MIDDLE SCHOOL****School Store**

Tamra Adams	Connie Crump	Erin Curtis	Drew Hoey
Jane Martin	Lisa Munroe	Marisha Stanislaus	Francie Rosato
Gita Young			

**5<sup>th</sup> Grade Zoo Trip**

Christa Amos	Jessica Barkauskas	Erica Barnes	Arti-Bhargava-Goyal
Laurie Broberg	Erin Campbell	Steve Carey	Shweta Chopra
Winnie Chow	Alice Di Addezio	Susmita Dil	Eileen Dirkes
Ginny Doerr	Jennifer Dragoun	Nihad Elsheikh	Erick Estrada
Amy Friend	Angela Harris	Tara Hedlund	Annie Hill
Karen Keating	Brian Lichy	Deanne Warner	Michael McKenna

Karen Miller	Nicole O'Brien	Autumn O'Reilly	Michelle Parisi
Joella Posey	Aida Restrepo	Michelle Ries	Judith Rivers
Peggy Roach	Emilie Steigerwald	Denise Thorne	Lorann Wood
Dana Zdancewicz			

**CONESTOGA HIGH SCHOOL****Service & Leadership Awards**

Mary Kay Elsen	Audrey Kese	Tracey King	Margaret Mac Kenzie
Maria Mac Williams	Mike Mc Fadden	Dawn Poeta	Laura Wood

**9<sup>th</sup> Grade Coffee Mailing**

Sukie Carpenter	Sarah Culbert	Rita Gosnear	Gwenn Mascioli
Tracey Prestipino	Debbie Weger		

**College Interview Sign Ups**

Christine Connors	Lisa Davis	Kim Gibney	Janie Hamilton
Carol Lake	Linda McAllister	Merraine Rein	Michelle Rossi

Evelyn Shreve			
<b>Senior Mailing</b>			
Tracy Castelli	Deb Delaney	Blake Dickinson	Meredith Diskin
Sandi Endres	Brenda Hess	Stacey Pellegrini	
<b>Junior Prom Tickets</b>			
Martha Atchinson	Patti Bailey	Mindy Bernstein	Laura Bertin
Maureen Boccella	Michele Burger	Paul Czubryt	June Di Dario
Li-Chen Jiang	Carol Lake	Danyll Lockett	Claire Luce
Cindy Marano	Merraine Rein	Nancy Roth	Jennifer Roessler
Michelle Rossi	Laurel Sarian	Linda Sherry	Paige Skelly
Tammy Small	Barb Sredenschek	Leslie Susskind	Terry Taicher
<b>Progress Reports</b>			
Trish Connell	Karen Freidman	Ling Ling Mei	Jean Purinton
<b>Nurse's Mailing</b>			
Martha Atchinson	Frani Aufiero	Mindy Bernstein	Tracy Castelli
Diane Ward	Karen Williams		
<b>Achievement Center</b>			
Sandi Endres	Charu Gandhi	Audrey Kese	Mike Mc Fadden
Sean Moir	Sandie Nicholson	Geraldine O'Leary	Nancy Roth
Elisabeth Sajed			
<b>Attendance Office</b>			
Tracy Castelli	Aimee Del Ciello	Heidi Lou Mallott	Lisa Mc Gill
Marina Polychronopoulos	Jill Semmer		
<b>Drivers</b>			
Jeanette Alwine	Carolyn Edgerton	Kate Ferris	Evans Pancoast
Nancy Roth	Karen Williams		
<b>Main Office</b>			
Amy Buck	Trish Connell	June Di Dario	Judy Dunn
Karen Friedman	Susan Huck	Susie Klein	Jane Martin
Dawn Morgan	Cindy Sillhart		
<b>Student Services</b>			
Barbara Bashe	Charu Gandhi	Margaret Mac Kenzie	Ling Ling Mei
Carol Overend	Jean Purinton	Sarah Regan	Jennifer Roessler
<b>Senior Internship Parent Coordinator</b>			
Chrissie Wingerd			
<b>Internship Sponsor Mailing</b>			
Lisa Bathish	Blake Dickinson	Casey Hamblett	Brenda Hess
Maria Kalilec	Gwenn Mascioli	Carmen Sanchez	
<b>Internship Database</b>			
Lisa Bathish	Gwenn Mascioli	Ling Ling Mei	
<b>Reflections</b>			
Betsy Brecht	Karen Cruickshank	Susan Di Giggio-Poll	Nancy Dougherty

Betsy Dwyer	Jo Howarth	Maria Kalilec	Susan Lee
Shefali Macedo	Anne Miller	Ayuko Siegel	Susan Snyder
<b>Reflections Reception</b>			
Sioux Brown	Carol Cancelmo	Nancy Gray	Susan Huck
Shailaja Jonnalagadda	Danyll Lockett	Lisa Murphy	Jennifer Roessler
Linda Sherry	Evelyn Shreve	Elizabeth Soderberg	Barb Sredenschek
<b>8<sup>th</sup> Grade Parent Mailing</b>			
Sarah Culbert	Suzie Carpenter	Rita Gosnear	Gwenn Mascioli
Tracey Prestipino	Debbie Weger		

**2016-2017 Hourly Wage Rates for the Tredyffrin/Easttown School District Non-Instructional (Support Personnel) Temps/Subs**

That the Board of School Directors approves the Tredyffrin/Easttown School District Non-Instructional (Support Personnel) Temps/Subs hourly wage rates for the 2016-2017 school year as listed.

2016-2017 Hourly Wage Rates  
T/E Temps/Substitutes

	7/1/14	7/1/15	7/1/16
Secretarial-Clerical/Accounting	13.42	13.42	13.42
Custodial	11.58	11.58	11.58
Maintenance (general)	13.81	13.81	13.81
Maintenance (experienced)	18.17	18.17	18.17
Security	12.27	12.27	12.27
Health Room Nurse	19.28	19.28	19.28
Food Services/Cook/General kitchen worker			
Starting	11.49	11.49	11.49
2 plus years' experience	12.65	12.65	12.65
Food Services Managers	13.49	13.49	13.49

- Secretarial/clerical sub/temp anticipated to work for a period of 90 days for employee on an approved leave of absence or vacancy will be paid at the appropriate rate set forth in the current TENIG Collective Bargaining Agreement.
- Temp/sub secretarial/clerical/accounting rate adjusts to \$14.32 per hour after employee completes 500 hours of service.

**2016-2017 Hourly Wage Rates for Teacher Aides, Paraprofessional, Evening School Suspension/Monitors (Secondary Schools), District Summer Crew Rates**

That the Board of School Directors approves the hourly wage rates for teacher aides, paraprofessionals, evening school suspension/monitors (secondary schools) and District summer crew for the 2016-2017 school year as listed.

2016-2017 Hourly Wage Rates  
Teacher Aides, Paraprofessionals, Evening School Suspension/Monitors (Secondary Schools),  
District Summer Crew

	2014-15	2015-16	2016-17
Teacher Aides (Instructional/Clerical)	12.51	12.72	12.94
Paraprofessionals	18.24	18.55	18.87
• Science Aide (Elementary)			
• Reading Support (including BRIDGE and Early Intervention)			
• Applied Technology Aides (K-12)			
• Special Education Support			
• Paraprofessional	17.53	17.83	18.13
• Para Educator	13.32	13.55	13.78
Evening School Suspension/Monitor (Secondary Schools – Certificate Required)	22.67	23.06	23.45
Crossing Guard	16.89	17.18	17.47
Summer Crew (General Seasonal)			
1st year (starting)	9.59	9.75	9.92
2nd consecutive year	10.23	10.40	10.58

### **2016-2017 Substitute Teacher Rate Program for Teacher/Nurse Substitutes (non-contract)**

That the Board of School Directors approves the following substitute teacher rate schedule for teacher/nurse substitutes (certificate required) effective 7/1/16 for the 2016-2017 school year:

- Pay \$100/day for substitutes on an “as needed” basis for the first twenty-one (21) days.
- Adjust substitute teacher rate to \$110/day after twenty-one (21) cumulative days—not for the same teacher.
- Substitutes anticipated to replace the same teacher for more than twenty-one (21) days will receive two (2) times their prevailing substitute teacher rate—up to forty-five (45) days.
- Adjust substitute teacher rate to \$120/day after substitute works forty-five (45) or more cumulative days—not for the same teacher.

Note: Cumulative workdays in the previous school year will be considered when implementing the above rate schedule.

### **Contracted Services for 2016-2017 School Year**

That the Board of School Directors approves vendors to provide services to students during the 2016-2017 school year:

### **Superintendent Evaluation Criteria**

Pursuant to Act 82 of 2012, the Board adopts, as the required objective performance standards for Superintendent, the District goals to be presented by Dr. Gusick to the Board at its August 22, 2016 Board meeting for adoption at its September 26, 2016 meeting.

### **Summer Workshops and Participants**

That the Board of School Directors approves the following workshops and participants at a rate of \$40 per hour in accordance with School Board Policy #4505 and the negotiated agreement.

### **2016 Summer Workshops**

#### **1:1 Initiative**

#### **Innovative Teaching and Learning in a 1:1 Environment:**

**Date:** 1 day; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera

**Participants: Maximum of 25 Conestoga teachers**

Participants will advance their understanding of innovative teaching and learning in a 1:1 environment and develop strategies to effectively harness the power of 1:1 technology access to advance learning in their classroom.

**1:1 Implementation Plan and Support:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 3:30 p.m. (one hour unpaid lunch)

**Director:** Mike Szymendera

**Participants:** 15 teachers (Members of the CHS 1:1 Implementation Team)

The purpose of this workshop is to develop materials for student and staff training pertaining to the 1:1 Initiative at Conestoga High School. Participants will review student and staff needs and develop a plan to support students and staff during the transition to a 1:1 environment. Materials developed will be used in student and staff training sessions throughout the 2016-17 school year.

**Teaching English in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Pat Gately

**Participants:** 16 teachers (Conestoga High School World Literature and American Literature teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the World Literature and American Literature courses.

**Teaching Social Studies in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Matt Sterenczak

**Participants:** 12 teachers (Conestoga High School World History and US History teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the World History and US History courses.

**Teaching Science in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Nancy Adams

**Participants:** 16 teachers (Conestoga High School Biology, Environmental Science and Chemistry teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the Biology, Environmental Science, and Chemistry courses.

**Teaching Math in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Nancy Adams

**Participants:** 8 teachers (Conestoga High School Algebra 1, Geometry and Algebra 2 teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the Algebra 1, Geometry, and Algebra 2 courses.

**Teaching World Languages and ESL in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Oscar Torres, Jr.

**Participants:** Maximum 20 teachers (Conestoga High School World Languages Teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in World Language courses.

**Teaching Health in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Oscar Torres, Jr.

**Participants:** Maximum 4 teachers (Conestoga High School Health teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in Health courses.

**Teaching Special Education in a 1:1 Environment:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera/Special Education Supervisors

**Participants:** Maximum 12 teachers (Conestoga High School Special Education teachers)

Participants will collaborate to develop strategies related to harnessing the power of 1:1 technology access to advance learning in Special Education courses.

**Artistry of Teaching**

**Artistry of Teaching November Inservice Planning:**

**Date:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Directors:** Wendy Towle/Nancy Adams/Pat Gately/Oscar Torres, Jr.

**Participants:** 20 participants

The participants in this workshop will all be presenters during the November 8<sup>th</sup> Inservice day. They will work with curriculum supervisors to develop and refine their presentations.

**Challenge**

**Elementary Challenge Teachers:**

**Date:** August 22-23

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Stephanie Demming

**Participants:** 6 elementary Challenge teachers

All Challenge teachers will review the first grade screening process, GIEP goal writing, the fourth grade re-evaluation process, and the Challenge program themes and activities. The teachers will review strategies for differentiated instruction for gifted learners across the school day.

**Counseling**

**High School Counselor Developmental Planning:**

**Date:** June 21-22

**Time:** 8:00 a.m. to 1:00 p.m.

**Directors:** Misty Whelan/Mark Cataldi

**Participants:** 9 high school counselors

Participants will work on two significant changes to upgrade the High School Counseling Developmental Plan. The new Coalition Application will be discussed and plans to share it at College Application Night will be developed. In addition, participants will review the 10<sup>th</sup> grade Naviance Career and College exploration program to enhance the alignment of Naviance training with individual student meetings.

**School Counseling Program:**

**Date:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Directors:** Mark Cataldi/Misty Whelan

**Participants:** 8 school counselors to represent elementary, middle, and high school

Participants will review the K-12 developmental guidance program for continuity of student services. The District's school counseling program will be examined and the state required school counseling plan will be updated.

### **English as a Second Language**

#### **ESL Curriculum Development:**

**Dates:** August 15-17

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Oscar Torres, Jr.

**Participants:** 8 ESL teachers

Participants will meet by level to develop a Comprehensive Thematic Scope and Sequence of the ESL curriculum aligned to ELL Standards that will prepare students to increase their English Language Proficiency as identified by the state's WIDA ACCESS Proficiency Assessment.

#### **ESL Technology Integration:**

**Dates:** August 11-12 or 18-19

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Oscar Torres, Jr.

**Participants:** 8 ESL teachers

Participants will meet to identify and develop lessons that include iPad and laptop computers in order to provide English Language Learners the opportunity to use the technology that is required on the WIDA ACCESS Assessment.

#### **Reading and ESL: Making the Connection:**

**Dates:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Oscar Torres, Jr.

**Participants:** 9 teachers (8 ESL teachers, 1 Reading Specialist)

Participants will meet to identify District resources that support the development of reading strategies aligned to the District's Reading & ESL Programs to ensure ESL teachers and Reading Specialists are meeting the needs of ELL's at every level. Resources and lessons will be identified and developed to increase the ELL's reading proficiency.

#### **ESL Data Analysis and Impact on Curriculum:**

**Dates:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Oscar Torres, Jr.

**Participants:** 8 ESL teachers

Participants will analyze WIDA ACCESS, PSSA, & Keystone scores of English Language Learners to ensure that proper supports are in place that will provide students with a better understanding of the assessment as well as strategies to support students in the ESL classroom.

### **Gifted**

#### **Meeting the Needs of Gifted Learners:**

**Dates:** 2 days; August

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** TEMS

**Directors:** John Mull

**Participants:** 4 new secondary Gifted Support teachers

New secondary gifted support teachers will be trained in state regulations and District practices surrounding the identification and education of gifted students. Protocols for conducting GIEP meetings

and for communicating with students, teachers, administrators and families about gifted student needs will be reviewed. Participants will examine the full continuum of services available to meet the needs of gifted learners. Those new to gifted support will review forms and processes to guide and document the academic enrichment of gifted learners in T/E, and they will be trained in the use of IEP-plus software.

**Meeting the Needs of Middle School Gifted Learners- Habits of Mind:****Dates:** July 12-13**Time:** 8:00 a.m. to 1:00 p.m.**Location:** VFMS**Directors:** John Mull**Participants:** 10 middle school Gifted Support and Humanities teachers

Participants will meet to review literature related to Habits of Mind and the Growth Mindset. Teachers will develop lessons for gifted learners and incorporate these into curricular materials for Art and Music Humanities courses in grades 5 and 6.

**Meeting the Needs of Middle School Gifted Learners:****Dates:** 2 days; July or August**Time:** 8:00 a.m. to 1:00 p.m.**Location:** VFMS**Directors:** John Mull**Participants:** 6 middle school Gifted Support teachers

Participants will meet and make appropriate revisions to existing curricular materials for middle school gifted seminars. Additional extension opportunities and projects will be designed to make connections to the CORE curriculum in English, Science and Social Studies.

**Health/Physical Education****Elementary Cricket Unit Pilot:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 3 elementary Physical Education teachers

Participants will meet to develop a point unit on the game of Cricket for Devon Elementary School. This unit will encourage students to better understand the cultures that play cricket as a national sport. Students will also learn the basic rules of the game and the growing interest within our community. A complete unit will be developed to be piloted at Devon Elementary.

**Elementary Physical Education:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 7 elementary Physical Education teachers

Participants will review the Golf Pilot Program that was implemented at Hillside Elementary School this year and will look at reviewing the lessons to implement at all elementary schools during the 2016-17 school year in grades 1 & 2. Preparation for the 3rd and 4th grade Golf Grant will also be discussed.

**Middle School Health:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 12 middle school Health teachers

Participants will meet to review the mental health units in grades 5, 6 & 8 that were developed to support the S.O.S. Program in grade 7. Updates to other Health units will also be discussed.



**Middle School Physical Education:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 12 middle school Physical Education teachers

Participants will meet to review the current Physical Education curriculum and revise units that will meet the current needs of our students.

**Middle School Health and PE Use Of iPads:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 12 middle school Health & Physical Education teachers

Participants will discuss, research, and develop applications for the use of newly provided iPads in their classrooms across the District. The ability access to Schoology in the gyms will create opportunities for the middle school HPE teachers to provide immediate feedback for students and their parents on topics such as: class preparation, upcoming lessons/units, FitnessGram, music for dance units, demonstration videos of specific skills, and many others.

**High School****Peer Mediation for High School Teams:****Date:** August 1-4**Time:** 7:30 a.m. to 3:30 p.m. (one hour unpaid lunch)**Director:** Misty Whelan**Participants:** Marci Mariani (August 1- 4)/3 additional advisors [TBD] (August 2-4)

Participants train student peer mediators as part of the existing building-level peer mediation program for conflict resolution and building team skills. Annual training is critical to ensure a cadre of students and faculty sponsors to support and maintain the program. The peer mediation program is a component of the District's overall program of violence prevention and maintenance of positive school climate.

**High School Navigate Program:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Misty Whelan**Participants:** Leashia Lewis, Chrissie Baumann, Maria Marano, Danielle Sculley-Ellett, Rachelle Gough

Participants will plan the Navigate meeting schedule, create topics and lesson plans for each meeting and plan the overnight and day college trips. This planning will provide a full year of programming for students of under-represented populations with the goal of increasing college readiness and academic motivation and success.

**High School AASU Club:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Misty Whelan**Participant:** Leashia Lewis

The new advisor will develop a mission statement and goal statement for the club. Time will also be spent planning the upcoming yearly calendar, developing a check list for each event the club hosts, creating an invitation letter for students in the building to join the club, and working closely with the board members in planning for the next year. AASU officers and club members will join their advisor for this workshop.

**AP Seminar:****Dates:** 3 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Amy Meisinger

**Participants:** Tricia Ebarvia, John Koenig

Participants will design the curriculum for the new AP Seminar course to include a planned curriculum document, unit syllabi, and assessments.

**Multi-tiered Intervention Planning–High School:**

**Date:** 1 day; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Misty Whelan

**Participants:** Jordan McCain, Danielle Scully-Ellet

Participants will continue work on program design and refinement for the high school MIT program.

**Instructional Technology**

**Gradebook Managers:**

**Date:** 2 days; July or August

**Time:** 8:00 a.m. to 3:30 p.m. (w/one hour lunch)

**Director:** Mike Szymendera

**Participants:** 4 teachers (Middle school and high school Gradebook Managers)

The purpose of this workshop is to develop materials for staff training pertaining to the new online gradebook. Participants will review staff needs and develop a plan to support teachers during the transition to the new online gradebook. Materials developed will be used in staff training sessions throughout the 2016-17 school year.

**Schoology/Microsoft Office 365 Middle School Implementation Plan and Support:**

**Date:** 1 day; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera

**Participants:** Lisa Lukens, 2 middle school Librarians

The purpose of this workshop is to develop materials for student and staff training pertaining to the implementation of Schoology and Microsoft Office 365 at the middle schools. Participants will review student and staff needs and develop a plan to support students and staff. Materials developed will be used in student and staff training sessions throughout the 2016-17 school year.

**Microsoft Office 365:**

**Date:** 1 day; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera

**Participants:** Maximum of 50 K-12 teachers

Participants will advance their understanding of Office 365 and develop strategies to effectively implement the tool to support collaboration in their classroom.

**Schoology:**

**Date:** 1 day; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera

**Participants:** Maximum of 50 middle and high school teachers

Participants will advance their understanding of Schoology and develop strategies to effectively implement the learning management system.

**Blended Learning:**

**Date:** 3 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Mike Szymendera

**Participants: Maximum of 10 teachers (Members of CHS Blended Learning Cohort)**

Participants will explore the various models of blended learning and develop strategies to incorporate aspects of blended learning into their instruction.

**Language Arts****ELA PSSA Data Analysis:**

**Dates:** 2 days; July

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** TEAO, Room 200

**Director:** Pat Gately

**Participants:** 12 Language Arts teachers (2 from each grade, 3–8)

Participants will examine data from the second standardized assessment associated with the PA Core standards in order to evaluate curricular alignment and help identify future needs.

**Elementary Reading Specialists' Review of Literacy by Design:**

**Dates:** 2 days; July or August

**Time:** 1:00 p.m. to 5:00 p.m.

**Location:** BES

**Director:** Pat Gately

**Participants:** 5 elementary Reading Specialists

Participants will review the grade-level materials for Literacy by Design (LbD) in order to enhance teacher strategies for incorporation of a wider variety of texts and supplemental materials. Participants will also review LbD digital content and supplemental digital materials (apps and programs). Participants will design LbD teacher in-service materials.

**Text Dependent Analysis Lesson Development:**

**Dates:** 2 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** VFMS Library

**Directors:** Pat Gately/Matt Sterenczak

**Participants:** 8 participants (1 Language Arts teacher, 1 Social Studies teacher from each grade, 5-8)

Participants will develop grade-level specific text dependent analysis lessons for Social Studies and Language Arts courses, based on the PA Core Standards and Eligible Content for the PSSAs.

**Middle School Media Specialists:**

**Dates:** 2 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** VFMS Library

**Director:** Pat Gately

**Participants:** 2 middle school Media Specialists

Participants will collaborate to review middle school media center practices, including but not limited to use of library space, support of core classroom instruction, library innovation spaces, and coordination of activity periods, library and District website maintenance, databases, and Libguides.

**World Literature and World History Diversity Lesson Development:**

**Dates:** 2 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** CHS Library

**Directors:** Pat Gately/Matt Sterenczak

**Participants:** 16 Ninth Grade World Literature and World History teachers

Participants will develop lessons related to diversity and cultural awareness to enhance the curriculum of the 9<sup>th</sup> grade World Literature and World History courses, in keeping with the District's Strategic Plan.

**American Literature Curriculum Development:****Dates:** 2 days; July or August**Time:** 8:00 a.m. to 1:00 p.m.**Location:** CHS Library**Director:** Pat Gately**Participants:** 8 Tenth Grade American Literature teachers

Participants will continue to update the American Literature curriculum, in keeping with the District's Strategic Plan, the PA Core Standards and the Keystone Literature Exam.

**Mathematics****Elementary Math Support:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** Lisa McIntyre, Linda Krause, Jess Gallo, Trish Plunkett, Patty McCarrin

Participants will develop a common approach to assist grades 1-4 students struggling in math and collect essential data. Participants will develop a common approach to designing instruction for students in need of specially designed instruction because they are outstripping the grade level curriculum.

**MIF Grades 3 & 4:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 12 participants (10 teachers and 2 Math Specialists)

Participants will revise instruction and assessments as needed.

**Fifth Grade Math Night:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** Susan Smith, Susan Crocker

Participants will revise and update materials and activities for this year's fifth grade math night.

**MIF Grade 6:****Dates:** 5 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 6 sixth grade teachers, 2 seventh grade teachers, 1 MIT teacher and teachers new to 5<sup>th</sup> grade MIF.

Participants will examine individual MIF Courses 1 and 2 materials and design instruction. Participants will learn about and use bar models.

**Middle School Technology:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 3 middle school teachers

Participants will design a new unit using the 3D printers and Google Sketchup curriculum. Participants will familiarize themselves with each stated course objective and collaborate to ensure they are well-versed in how to use the printer and the software.

**Middle School Advisory**

**Middle School Advisory Initiative Revision:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Directors:** Wendy Towle/Nancy Adams/Pat Gately**Participants:** 10 participants

During this workshop, the participants will redefine and revise the offerings for Advisory Initiative. Areas of focus will include coding, STEM, visual literacy, and entrepreneurship.

**PSSA****PSSA Data Analysis:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 12 teachers (2 Math teachers from each grade, 3-8)

Participants will examine data from the first standardized assessment associated with the new PA Core standards in order to evaluate curricular alignment and help identify future needs.

**School Safety****Emergency Preparedness:****Date:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Mark Cataldi**Participants:** 8 members of the District Safety Committee

Participants will examine the recommendations made by the Risk and Vulnerability Assessment that was completed by the PA State Police. The District Emergency Preparedness Plan and building safety plans will be updated accordingly.

**Science****Fifth Grade Science:****Dates:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 10 middle school teachers

Participants will align the new series to our fifth grade science curriculum and design instruction that uses these new materials.

**CHS Science:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 4 teachers (Existing members of the team)

Participants will continue the work begun in May and June to explore and evaluate possible elective course opportunities as they exist outside the District.

**Anatomy and Physiology:****Dates:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 3 high school Science teachers

Participants will design the curriculum for the new, science-based course to include a planned curriculum document, unit syllabi, and assessments.

**Genetics:****Date:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 3 high school Science teachers

Participants will design the curriculum for the new, science-based course to include a planned curriculum document, unit syllabi, and assessments.

**Microbiology:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 2 teachers

Participants will redesign the current microbiology course to reduce the course length from 1 year to 1 semester. Revised documents will include a syllabus and planned curriculum document.

**AP Chemistry:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Nancy Adams**Participants:** 4 Advanced Placement Chemistry teachers

Participants will familiarize themselves with the electronic components of the new AP Chemistry text resource by receiving training from a publisher representative.

**Social Studies****Elementary Holiday Curriculum Collaboration:****Date:** 1 day; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Location:** VFMS**Director:** Matthew Sterenczak**Participants:** Maximum 10 teachers (Selected elementary teachers)

Elementary teachers will build upon the work done at the 6/17/16 In-Service to modify and develop materials for use in the Elementary Holiday Curriculum.

**Integrating Geospatial Tools in Social Studies Instruction-Middle School:****Date:** 1 day; July**Time:** 8:00 a.m. to 1:00 p.m.**Location:** VFMS**Director:** Matthew Sterenczak**Participants:** 6 participants

Participants will collaborate to design lessons and activities which implement Geospatial Tools, including Arc GIS and Google Earth, into social studies instruction.

**Integrating Geospatial Tools in Social Studies Instruction-High School:****Date:** 1 day; July**Time:** 8:00 a.m. to 1:00 p.m.**Location:** VFMS**Director:** Matthew Sterenczak**Participants:** 6 participants

Participants will collaborate to design lessons and activities which implement Geospatial Tools, including Arc GIS and Google Earth, into social studies instruction.

**AP World History Curriculum Collaboration:****Date:** 3 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** CHS

**Director:** Matthew Sterenczak

**Participants:** David Zimmerman, Meaghan McDugall

Participants will collaborate to design and modify lessons in order to align instruction with the recently updated AP World History curriculum and exam.

**US Government Curriculum Collaboration:**

**Date:** 1 day; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Location:** CHS

**Director:** Matthew Sterenczak

**Participants:** 5 participants

Participants will collaborate to make modifications to their curriculum which will allow them the opportunity to cover the Executive Branch of government prior to the Presidential Election. Additional work will be done to create and modify resources to enhance instruction of the presidential election process.

**Special Education/Student Services**

**Multi-tiered Intervention Planning – Elementary:**

**Date:** 1 day; TBD

**Time:** Total of 12 hours

**Director:** Andrea Chipeco/Lisa Klein

**Participants:** 8 representatives - District Multi-tiered Intervention Team

Participants will finalize the electronic multi-tiered intervention referral form, develop a post Tier 1 Intervention form and plan for a building staff development session. The District Multi-tiered Intervention Team will inform all building staff of the various forms, the work of the District Multi-tiered Intervention Team, and the plans for integration of MIT within the current function of the building Core teams. Participants will work with District IT to develop an electronic District universal data base that functions as an archive for past and present intervention plans provided to students and the data that provided information for the intervention plan.

**Multi-tiered Intervention Planning – Secondary:**

**Date:** 1 day; July or August

**Time:** 8 hours

**Director:** Andrea Chipeco/Lisa Klein

**Participants:** 4 Multi-tiered Intervention teachers

This workshop will serve as an Accucess (Edmentum) software information session. Participants will finalize the development of the universal data base that functions as an archive for past and present intervention plans provided to students and the data that provided information for the intervention plan.

**Planning and Preparation for Delivering Mental Health Services for K-12 Students- High School:**

**Date:** 1 day; July or August

**Time:** 8 hours

**Director:** Andrea Chipeco

**Participants:** Melissa Salzberg, Christine Dunleavy

This workshop will allow participants the opportunity to research, design, and organize mental health resources in order to increase the effectiveness of the mental health service delivery model for K-8 students. Past data will be analyzed to find patterns and trends related to mental health to help develop future grade specific programming. District goals, policies, and regulations related to child abuse and mental health will be reviewed. An early school year staff development meeting for paraeducators on the topic of mental health in our District will be planned and presented in November of the 2016-2017 school year.

**Planning and Preparation for Delivering Mental Health Services for K-12 Students – Middle School:****Date:** 1 day; July or August**Time:** 6 hours**Director:** Andrea Chipeco**Participants:** Ellen Turk, Michelle O'Leary (Plus 2 more participants)

This workshop will allow participants the opportunity to research, design, and organize mental health resources in order to increase the effectiveness of the mental health service delivery model for K-8 students. Past data will be analyzed to find patterns and trends related to mental health to help develop future grade specific programming. District goals, policies, and regulations related to child abuse and mental health will be reviewed.

**Language Live Implementation:****Dates:** July 18**Time:** 4 hours**Director:** Chris Groppe**Participants:** 4 high school Special Education teachers

Teachers in grades K-12 will participate in professional development in assessing for and implementing the Language Live comprehensive reading program for secondary level students. The program is designed for students with learning needs in reading, and encompasses assessment, curriculum and instruction in identified skills.

**High School Intensive Needs Planning:****Dates:** July 20**Time:** 4 hours**Director:** Chris Groppe**Participants:** 5 high school Special Education teachers

High school Special Education staff of intensive needs students (Autistic Support, Life Skills Support, and Supplemental Learning Support) will review current curriculum and instructional activities and update to ensure alignment with evidence-based practices and regulatory requirements.

**Transition Planning for High School Students with Disabilities:****Dates:** 4 days; July or August**Time:** 4 hours per day**Director:** Chris Groppe**Participants:** 3 high school Special Education teachers

Special Education teachers at the high school level will meet to review student needs for students transitioning from grade to grade and/or teacher to teacher. The team will review each IEP and compare it to the student's schedule to insure that students are receiving the supports they need to be successful at the high school level.

**IEP Educational Benefit Review (EBR) Prep:****Dates:** 2 days; July or August**Time:** 4 hours per day**Director:** Chris Groppe**Participants:** 11 Special Education teachers – all levels

Using the Educational Benefit Review model, participants will review select IEPs and prepare a template to be shared with teachers at the building level. The template will be used for staff development activities at the building level during the 2016-17 school year.

**Crisis Prevention Institute (CPI):****Dates:** July 27-28**Time:** 4 hours per day (1 day per person)**Directors:** Nicole Roy/Kate Parker**Participants:** 45 participants (Invited Professional Staff)



This training is from the Crisis Prevention Institute. CPI provides training on topics of crisis prevention and crisis management, including physical intervention. The priorities of CPI are to ensure safety, and to prevent escalation, including physical restraint. This group will receive the full training including safe physical management techniques.

**Elementary Transition Planning:****Dates:** 4 days; July or August**Time:** 4 hours per day**Director:** Nicole Roy**Participants:** 9 elementary Life Skills/Emotional and Autistic Support teachers

Elementary Life Skills/Emotional and Autistic Support teachers will collaborate and develop activities for Kindergarten students to insure an appropriate transition for the 2016-2017 school year.

**Middle to High School Transition Planning:****Dates:** 1 day; TBD**Time:** 4 hours**Director:** Lisa Snyder**Participants:** 3 middle and high school Autistic Support and Life Skills teachers

Middle and high school Autistic Support and Life Skills teachers will collaborate and develop transition activities for 8<sup>th</sup> grade students to participate during the 2016-2017 school year.

**Aide-Teacher Workshop:****Dates:** August 23**Time:** 4 hours**Directors:** Lisa Snyder/Chris Groppe/Nicole Roy**Participants:** 15 Special Education teachers

Special Education teachers at all levels will meet to review student needs for students transitioning from grade to grade and/or teacher to teacher. The teachers will then meet with the instructional staff that will be working with those students to review the expectations for the upcoming school year.

**Extended School Year Planning, Implementation and Review:****Dates:** 3 days; July or August**Time:** 7 hours per day**Directors:** Andrea Chipeco/Chris Groppe**Participant:** Kate Parker

Participant will complete an on-site review of ESY classes and document all aspects of the implementation of the Extended School Year for 2016. The report will include the efficiency and effectiveness of staffing, scheduling, academic activities, supplies, assistive devices, organization, facilities, transportation process and other aspects of the District ESY programming that will assist in future planning.

**Early Intervention Preparation and Review:****Dates:** 3 days; July or August**Time:** 7 hours per day**Directors:** Andrea Chipeco/Chris Groppe**Participants:** Kate Parker

Participant will complete the planning process for Early Intervention transition students and assist receiving schools in preparing for programming for these students. Information including current needs and strengths and IEP requirements will be shared with teachers and administrators to assure that staff is prepared to address these students' needs.

**Supporting Emotional Needs of Elementary Students:****Dates:** 1 day; July or August**Hours:** 4 hours**Director:** Chris Groppe

**Openings: 6 participants**

Elementary teachers will develop capacity to provide instruction in resiliency and problem solving strategies to their students.

**Language Learning Classroom Program Review:**

**Date:** 2 days; July or August

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Lisa Snyder

**Participants:** 4 participants (Language Learning Classroom Teacher [1 LLC], Speech and Language Therapists [2 LLC] & School Psychologist [1 LLC])

Participants will review the current program model and description and revise to include pertinent, relevant criteria.

**Strategic Planning/Essential Skills**

**Essential Skills Development (Personal Integrity & Social Responsibility):**

**Dates:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Nancy Adams

**Participants:** 7 teachers (2 from high school, middle school and elementary school level; 1 art teacher)

Participants will develop further the Personal Integrity and Social Responsibility website adding additional materials for teachers that include sample lessons and other resources.

**Strategic Plan/Resiliency**

**MS Strategic Planning Resilience/Development of a Scope and Sequence:**

**Dates:** 3 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Directors:** Oscar Torres, Jr./Nicole Roy

**Participants:** 8 participants (2 Emotional Support teachers, 1 Mental Health Specialist, 5 Core teachers)

Participants will develop a Scope and Sequence along with the lessons for students to build capacity for resilience, grit, and flexibility at the middle school that will serve as a foundation for success as life-long learners within the core classroom.

**CHS Strategic Planning Resilience:**

**Dates:** 3 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Directors:** Oscar Torres, Jr./Nicole Roy

**Participants:** 10 participants (1 Emotional Support teacher, 1 Mental Health Specialist, 1 Guidance Counselor and 7 Core teachers)

Participants will develop a plan for students to build capacity for resilience, grit, and flexibility that will serve as a foundation for success as life-long learners within the Core classroom.

**World Languages**

**STAMP for CHS Levels 2, 4, 6:**

**Dates:** 2 days; TBD

**Time:** 8:00 a.m. to 1:00 p.m.

**Director:** Oscar Torres, Jr.

**Participants:** 6 CHS World Language teachers

Participants teaching levels 2, 4 and 6 will meet to develop goals for including STAMP activities into the curriculum to provide students with opportunities that will support them as they participate in the STAMP assessment in the spring of 2017.

**A.P. Italian:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 2 A.P. Italian teachers

Participants will meet to review the AP Italian course and curriculum required by the College Board in order to receive AP designation. An updated course outline will be developed based on how the course was delivered this past year and the feedback from students.

**A.P. French:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 1 A.P. French teacher

Participants will meet to develop the AP French curriculum to meet the College Board requirements. The curriculum will be updated to include the use of authentic literature, audio and video resources.

**A.P. Spanish:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 2 A.P. Spanish teachers

The curriculum for the AP Spanish Cycle A program will be revised to better incorporate the exam's global themes as established by College Board. The new textbook (*¡A toda vela!*) and other authentic resources will serve as a guide for writing this curriculum.

**A.P. Latin:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 1 A.P. Latin teacher

Participants will meet to develop the AP Latin curriculum to meet the College Board requirements. The curriculum will be updated to include the use of authentic literature, audio and video resources

**A.P. German:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 1 A.P. German teacher

Participants will meet to develop the AP German curriculum to meet the College Board requirements. The curriculum will be updated to include the use of authentic literature, audio and video resources

**French 3:****Dates:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 3 French teachers

Participants will meet to align the French 3 curriculum with the new *T'es Branché?* Program. The curriculum will be updated to include the use of authentic literature, audio and video resources that come with the program.

**French 4:****Dates:** 2 days in June (21-22 or 29-30); 2 days; July or August**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 3 French teachers

Participants will meet to revise and develop the French 4 curriculum. The curriculum will be updated to include the use of authentic literature, audio and video resources.

**Spanish 5 H/X****Dates:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 4 Spanish Honors/X teachers

Participants will meet to revise and develop the Spanish 5 Honors/X curriculum. The curriculum will be updated to include the use of authentic literature, audio and video resources. Units will be revised and/or altered for the coming school year.

**Italian Scope and Sequence:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 2 Italian teachers

Participants will review the Italian program to develop a complete scope and sequence of all the courses leading up to the AP Italian course. The use of authentic materials and updated technologies will be identified for each course.

**Strategizing for Spanish Curriculum:****Dates:** 2 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Oscar Torres, Jr.**Participants:** 4 World Language teachers

Participants will collaborate to identify speaking goals and strategies across the Spanish curriculum, particularly in the lower levels. They will identify ways to encourage and evaluate spontaneous speaking goals and activities that will build from one year to the next.

**Miscellaneous****Cultural Appreciation at T/E Middle School:****Dates:** 3 days; TBD**Time:** 8:00 a.m. to 1:00 p.m.**Director:** Andy Phillips**Participants:** 6 participants

Interested T/E MS teachers will be continuing the work that began this year in the area of advancing our cultural proficiency and developing activities that will enhance the school's cultural appreciation and outreach efforts. Teachers will be designing unifying activities that all kids and adults will do at the beginning of the year, implementing ideas to increase cultural awareness and celebration at the school level, and designing a program for the entire school community to come together to share and learn about the diverse heritages in our school community.

**Updated 2016 Classroom and Supplemental Textbook List**

That the Board of School Directors approves the updated 2016 Classroom and Supplemental Textbook List which is attached to these minutes.

**Agreement with ComedySportz Philadelphia**

That the Board of School Directors approves an agreement between the Tredyffrin/Easttown School District and ComedySportz Philadelphia to lead four workshop sessions on November 8, 2016 at a cost of \$3,300 plus travel expenses.

**Agreement with Dr. Arthur Benjamin**

That the Board of School Directors approves an agreement between the Tredyffrin/Easttown School District and Dr. Arthur Benjamin to lead two workshop sessions on November 8, 2016 at a cost of \$4,000 plus travel expenses.

**Request for Proposal-Traffic Study**

That the Board of School Directors awards a contract to the following vendor for:

District-Wide Traffic Study                      -- Traffic Planning and Design, Inc.

made in accordance with the analysis made a part of this agenda.

**Tax Bill Homestead/Farmstead Exclusion**

That the Board of School Directors for the Tredyffrin/Easttown School District adopts the following resolution which pertains to the approval of the Tax Bill Homestead/Farmstead Exclusion for the 2016 – 2017 fiscal year:

WHEREAS, the County Assessor has certified to the School District that there are 11,501 approved homestead properties in the School District and 5 approved farmstead properties in the school district for the 2016 – 2017 fiscal year; and,

WHEREAS, the Pennsylvania Department of Education has certified that the School District's Property Tax Reduction Allocation for the 2016 – 2017 fiscal year is \$2,099,987.90.

In accordance with the Special Session Act 1 of 2006, known as the Taxpayer Relief Act, the Board of School Directors hereby establishes the following homestead/farmstead exclusion for the 2016 – 2017 fiscal year:

1. All approved homesteads and/or farmsteads shall receive a homestead/farmstead exclusion of \$8,399.00 of the assessed value of the homestead and/or farmstead, which, based upon the millage rate established for the 2016 – 2017 fiscal year, corresponds to a tax reduction of \$182.61.
2. The annual property tax bill for each approved homestead and/or farmstead shall include the following information with respect to the homestead/farmstead exclusion: (a) the assessed value, (b) the tax liability on the assessed value, (c) the amount of the homestead/farmstead exclusion in assessed value, (d) the actual tax liability after the homestead/farmstead exclusion and (e) the actual tax savings associated with the homestead/ farmstead exclusion.
3. The following notice shall also be included with the annual property tax bills of all owners of approved homestead and/or farmstead properties:

**NOTICE OF PROPERTY TAX RELIEF**

Your enclosed tax bill includes a tax reduction for your homestead and/or farmstead property. As an eligible homestead and/or farmstead property owner, you have received tax relief through a homestead and/or farmstead exclusion which has been provided under the Pennsylvania Taxpayer Relief Act, a law passed by the Pennsylvania General Assembly designed to reduce your property taxes.

These provisions shall apply to the annual property tax bills issued in July 2016 and not to any interim real estate tax bill.

RESOLVED, ADOPTED and ENACTED this 13th day of June, 2016.

**Appointment of Insurance Broker of Record for the 2016-2017 School Year**

That the Board of School Directors appoints the firm of Willis Towers Watson to serve as the Insurance Broker of Record for the year July 1, 2016 through June 30, 2017.

**Appointment of Depositories for the 2016-2017 School Year**

That the Board of School Directors approves the following firm to serve as depositories for the Tredyffrin/Easttown School District for the year July 1, 2016 through June 30, 2017:

National Penn Bank and BB & T Bank

**Agreement with Forecast 5 Analytics, Inc.**

That the Board of School Directors approves an agreement between Forecast 5 Analytics, Inc. and the Tredyffrin/Easttown School District for advisor fee, and license for the 2016-2017 not to exceed \$13,960.

**Upper Main Line YMCA Rental Contract**

That the Board of School Directors approves a rental contract between the Tredyffrin/Easttown School District and the Upper Main Line YMCA for the use of its tennis courts for the high school tennis team.

**Educational Services Agreements**

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$6,600.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$2,140.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs to attend a non-traditional placement. This agreement covers reimbursement for tuition for the 2016-2017 and the 2017-2018 school years, including Extended School Year, at a total cost not to exceed \$83,312.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs to attend a non-traditional placement. This agreement covers reimbursement for tuition for the 2016-2017 and the 2017-2018 school years, at a total cost not to exceed \$72,000.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$300.

That the Board of School Directors approves an Addendum to the August 24, 2015 Educational Services Agreement for a District student with special needs to attend a non-traditional placement. This agreement covers reimbursement for Extended School Year for the 2016 and 2017 school years, at a total cost not to exceed \$300.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$395.

That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016 Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$4,400.

**Contracts with Approved Private Schools**

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for a District student. This contract covers Extended School Year from July 5, 2016 through August 2, 2016 at a total cost of \$4,235.

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for six (6) District students. This contract covers Extended School Year from July 5, 2016 through August 12, 2016 at a total cost of \$30,817.

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for three (3) District students. This contract covers Extended School Year from July 5, 2016 through August 5, 2016 at a total cost of \$23,100.

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated IEP based services for four (4) District students with intense special support needs. This contract covers Extended School Year from July 11, 2016 through August 19, 2016 and IEP based services for students during the 2016-2017 school year from September 6, 2016 through June 15, 2017 at a total cost of \$214,599.

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for two (2) District students. This contract covers the 2016-2017 school year at a total cost of \$108,760.

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for a District student. This contract covers Extended School Year from July 1, 2016 through August 31, 2016 at a total cost of \$9,904.80.

**Policies Recommended for Second Reading**

That the Board of School Directors adopts the following revised policies:

- Draft Policy 3231: Federal Fiscal Compliance
- Draft Policy 3390: Travel Reimbursement, Federal Grant Requests
- Revised Policy 8120: Food and Nutrition Services
- Revised Policy 9140: Board Committees
- Revised Policy 9360: Conflict of Interest (Organizational and Board Members)
- Revised Policy 4020: Conflict of Interest and Disclosure of Confidential Information – Prohibition (TESD Employees)

Kevin Buraks moved, then the motion was seconded, that the Board of School Directors approve the Consent Agenda. The motion passed 9-0.

**Other Actions Under Consideration:****Successful Bid**

That the Board of School Directors awards a contract to New Holland Chainlink, LLC for the Site Fencing at Valley Forge Middle School in an amount not to exceed \$79,690.00.

**Comments/Questions from the Board:**

- Ed Sweeney commented on the VFMS fencing project.
- Virginia Lastner commented on the VFMS fencing project.

**Comments/Questions from Community Members:**

- Theodore Horvath commented on the VFMS fencing project, history related to Valley Forge National Historic Park and parliamentary procedure.
- Doug Anestad commented on the VFMS fencing project and the safety and security consultant's report.
- David Miller commented on the VFMS fencing project, the placement of the fence along Valley Forge Road and a potential pathway.
- Pat McCue commented on access to District property and the security and safety consultant's report.

Mrs. Lastner moved, then the motion was seconded that the Board of School Directors approve awarding a contract to New Holland Chainlink, LLC for site fencing at Valley Forge Middle School in an amount not to exceed \$79,690.00. Art McDonnell called for the vote by roll call. The motion was approved by a vote of 8-1.

Mr. Buraks      Yes  
 Mr. Carlson    Yes  
 Rev. Dorsey    No  
 Mrs. Lastner    Yes  
 Mr. Sweeney    Yes  
 Mrs. Murphy    Yes  
 Mr. Kantorczyk Yes  
 Dr. Hotinski    Yes  
 Mrs. Burger     Yes

**Supervisory and Confidential Employee Compensation Plan, Compensation Adjustments for 2016-2017 and June 2017 One Time Payment**

That the Board of School Directors approves the attached Supervisory and Confidential Employee Compensation Plan and salary recommendations for supervisor/confidential employees, effective July 1, 2016; and one time payments for supervisor/confidential employees, for June 2017 in the form presented.

**Proposed 2016-2017 Supervisory and Confidential Employee Salaries/Hourly Rates Effective July 1, 2016-June 30, 2017**

Basile	\$85,470	\$855	
Cleary	\$93,767	\$938	
Francella	\$116,161	\$1,162	
Kelly	\$134,685	\$1,347	
Malandrucco	\$103,875	\$1,039	
Preston	\$112,370	\$1,124	
Reed	\$113,134	\$1,131	
Sywulak	\$125,645	\$1,256	
Barkman	\$90,338	\$903	
Cecco	\$83,620	\$836	
Gordon	\$89,144	\$891	
Kemp	\$87,080	\$871	
Kershinski	\$83,619	\$836	
Moore	\$55,559	\$556	
Murphy, F	\$65,059	\$651	
Peckjian	\$69,246	\$692	



Smith	\$61,176	\$612	
Stokes	\$63,796	\$638	
Taffe	\$83,620	\$836	
Walker	\$61,497	\$615	
Braun	\$51,825	\$518	
Connolly	\$67,180	\$672	
Delecce	\$49,731	\$497	
Benner	\$61,159	\$612	\$29.40
Durante	\$72,987	\$730	\$35.09
Livelsberger	\$62,242	\$622	\$29.92
McLuckie	\$61,425	\$614	\$29.53
Minicozzi	\$68,357	\$684	\$32.86
Murphy, M	\$62,921	\$629	\$30.25
Rossino	\$62,730	\$627	\$30.16

**Comments/Questions from the Board:**

- Virginia Lastner commented on supervisor and confidential employees' compensation compared to similar positions in other school districts.

**Comments/Questions from Community Members:**

- Ray Clarke commented on the Supervisory and Confidential Employee Compensation Plan.

Mrs. Lastner moved, then the motion was seconded that the Board of School Directors approve the Supervisory and Confidential Employee Compensation Plan and salary recommendations for supervisor/confidential employees, effective July 1, 2016; and one time payments for supervisor/confidential employees, for June 2017. Art McDonnell called for the vote by roll call. The motion was approved by a vote of 9-0.

Mr. Buraks Yes  
 Mr. Carlson Yes  
 Rev. Dorsey Yes  
 Mrs. Lastner Yes  
 Mr. Sweeney Yes  
 Mrs. Murphy Yes  
 Mr. Kantorczyk Yes  
 Dr. Hotinski Yes  
 Mrs. Burger Yes

**Administrative Compensation Adjustments for 2016-2017 and June 2017 One Time Payment**

That the Board of School Directors approves the salary adjustments in the attached form, effective July 1, 2016 through June 30, 2017 in the form presented.

**Proposed Administrative Salaries  
 Effective July 1, 2016 – June 30, 2017**

Adams	\$146,385	\$1,464
Bankert	\$119,972	\$1,200
Boyle	\$138,537	\$1,385

Cataldi	\$164,220	\$1,642
Chipeco	\$177,712	\$1,777
Cohle	\$162,573	\$1,626
Demming	\$158,073	\$1,581
DiLella	\$130,223	\$1,302
Gately	\$130,125	\$1,301
Gibson	\$157,846	\$1,578
Groppe	\$141,361	\$1,414
Hickey	\$127,070	\$1,271
McDonnell	\$190,645	\$1,906
Meisinger	\$171,003	\$1,710
Morris	\$117,421	\$1,174
Mull	\$130,515	\$1,305
Parker	\$153,075	\$1,531
Phillips	\$147,948	\$1,479
Pocalyko	\$176,412	\$1,764
Roy	\$140,927	\$1,409
Snyder	\$132,915	\$1,329
Sterenczak	\$123,443	\$1,234
Szymendera	\$144,380	\$1,444
Torres	\$144,077	\$1,441
Towle	\$164,720	\$1,647
Whelan	\$128,125	\$1,281
Whyte	\$161,458	\$1,615
Wills	\$156,456	\$1,565

## Administrative Stipends

Cohle	Elementary Coordinator	\$ 5,142
Demming	Elementary Gifted Coordinator	\$ 5,142
Whyte	Elementary Assessment	\$ 5,142
Cataldi	District Safety Coordinator	\$ 5,142
Towle	Enrollment Coordinator	\$ 5,142
Whelan	K-12 Counseling Coordinator	\$ 5,142

**Comments/Questions from the Board:**

- Virginia Lastner commented on the discretionary pool in the compensation plan.
- Kevin Buraks commented on the value of employees and the cost to replace employees.
- Ed Sweeney commented on the discretionary pool in the compensation plan.

**Comments/Questions from Community Members:**

- Ray Clarke commented on the Administrative Compensation Adjustments for 2016-2017, the discretionary pool and healthcare plans.
- Mary Kay "Sam" Elsen commented on the value of employees.

Mrs. Lastner moved, then the motion was seconded that the Board of School Directors approve the Administrative Compensation Adjustments for 2016-2017 and one time payments for June 2017. Art McDonnell called for the vote by roll call. The motion was approved by a vote of 9-0.

Mr. Buraks	Yes
Mr. Carlson	Yes
Rev. Dorsey	Yes
Mrs. Lastner	Yes
Mr. Sweeney	Yes
Mrs. Murphy	Yes
Mr. Kantorczyk	Yes
Dr. Hotinski	Yes
Mrs. Burger	Yes

**Revised Policy 5421: Hazing**

That the Board of School Directors approves Revised Policy 5421: Hazing on a first reading basis, as ready for adoption at the next regular meeting.

**Comments/Questions from the Board:**

None.

**Comments/Questions from Community Members:**

None.

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 5421: Hazing. The motion passed 9-0.

**Revised Policy 5420: Harassment of Students by Non-Students**

That the Board of School Directors approves Revised Policy 5420: Harassment of Students by Non-Students on a first reading basis, as ready for adoption at the next regular meeting.

**Comments/Questions from the Board:**

None.

**Comments/Questions from Community Members:**

None.

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 5420: Harassment of Students by Non-Students. The motion passed 9-0.

**Revised Policy 4330: Harassment by and of TESD Employees**

That the Board of School Directors approves Revised Policy 4330: Harassment by and of TESD Employees on a first reading basis, as ready for adoption at the next regular meeting.

**Comments/Questions from the Board:**

None.

**Comments/Questions from Community Members:**

None.

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 4330: Harassment by and of TESD Employees. The motion passed 9-0.

**Comments/Questions from Community Members:**

- Theodore Horvath commented on parliamentary procedure.

- Karen Vadner commented on the CCIU student report regarding the sleep study.
- Doug Anestad commented on the VFMS fencing project.
- Cindy Verguldi commented on the appointment of Kevin Pechin as District Athletic Director; expressed appreciation for Patrick Boyle; commented on the construction of the maintenance building.
- Pat McCue commented on fencing at TEMS.

### **School Board Meetings**

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session. Michael Kristofco, the District solicitor, stated that Board members discussed personnel matters and labor relations.

June 1, 2016 at 6:00 p.m.

June 13, 2016 at 6:00 p.m.

Future School Board Business Meetings are scheduled for:

Monday, August 22, 2016, Regular Board Business Meeting - 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, September 26, 2016, Regular Board Business Meeting - 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, October 24, 2016, Regular Board Business Meeting - 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

### **Announcements**

Doug Carlson announced that Virginia Lastner was elected to serve a one-year term on the Board of the Pennsylvania School Employee Retirement System (PSERS) and will represent school board members from across the Commonwealth of Pennsylvania.

Doug Carlson commented on Conestoga High School graduation ceremony.

Kate Murphy commented on Conestoga High School graduation ceremony.

Scott Dorsey commented on the school year, commented on the success of the CHS girl's lacrosse team and expressed appreciation to community members, Board, Dr. Gusick and staff who provide input and support.

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors adjourned the meeting. The motion passed 9-0.

The meeting was adjourned at 10:12 p.m.

Submitted by

Arthur J. McDonnell  
Board Secretary

(minutes prepared by C. Connolly)

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**Consent V, B: Preliminary Authorization of Accounts Payable and Payroll**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

**Action Under Consideration:** That the Board of School Directors approves payment of current invoices and payroll as stated below:

FURTHER RESOLVED, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$22,000,000.00 for the month of September.

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**Consent V, C, 1: Routine Personnel Actions**

VIA: Jeanne Pocalyko, Director of Human Resources

1. Resignations/Releases/Retirements

**Action Under Consideration:** That the Board of School Directors approves the following resignations/releases/retirements:

Rebecca Altman, substitute teacher, District, resignation, effective 7/12/16

Susan Apathy, aide, Conestoga High School, resignation, effective 8/13/16

Stephanie Blizzard, paraeducator, Devon Elementary School, resignation, effective 8/8/16

Anne Bondi, long term substitute teacher, New Eagle Elementary School, resignation, effective 7/18/16

Mary Byrne, substitute teacher, District, resignation, effective 6/30/16

Anne Callis, substitute teacher, District, resignation, effective 7/10/16

Danvy Chung, substitute teacher, District, resignation, effective 7/5/16

Sheri-Lynn DeMaris, counselor, Devon & Valley Forge Elementary Schools, retirement, effective 6/22/2016

Rodney Dupree, custodian, Conestoga High School, resignation, effective 6/16/16

Erica Falvey, teacher, Devon Elementary School, resignation in accordance with the terms of letter of acceptance, effective 8/18/16

Jennifer Hervada, substitute teacher, District, resignation, effective 6/30/16

Jeanne Kahn, teacher, Valley Forge Middle School, retirement, effective 8/19/16

Daniel Miller, substitute teacher, District, resignation, effective 6/30/16

John Nelson, security, District, resignation, effective 7/14/16

Karen Noll, paraprofessional, Conestoga High School, resignation, effective 8/16/16

Katie Panczner, substitute teacher, District, resignation, effective 8/2/16

Karly Radich, substitute teacher, District, resignation, effective 7/29/16

Elizabeth Seaden, paraeducator, Beaumont Elementary School, resignation, effective 8/1/16

Judith Shepherd, teacher, Conestoga High School, retirement, effective 8/15/16

Martine Siravo, teacher, Hillside Elementary School, resignation, effective 6/16/16

Lynda Spencer, teacher assistant, 2016 ESY Program, resignation, effective 6/15/16

Helena Spofford, substitute teacher, District, resignation, effective 7/7/16

John Swainson, substitute teacher, District, resignation, effective 7/8/16

2. Leaves of Absence in Accordance with Policy 4200; 4220; 4600

**Action Under Consideration:** That the Board of School Directors approves the following leaves of absence in accordance with policies 4200; 4220; 4600 (Absences and Leaves Due to Illness, Injury and Disability; Family and Medical Leaves of Absence; Sabbatical Leave for Restoration of Health):

Tracey Gilbertie, teacher, Conestoga High School, effective 1<sup>st</sup> semester of 2016-17 school year

Shefali Macedo, aide, Conestoga High School, effective 1<sup>st</sup> semester of 2016-17 school year

3. Leaves of Absence for Professional Development in Accordance with Policy 4610

**Action Under Consideration:** That the Board of School Directors approves the following leave of absence for professional development in accordance with District policy:

Michael Cruz, Conestoga High School, effective 2<sup>nd</sup> semester of the 2016 school year

4. Appointments

**Action Under Consideration:** That the Board of School Directors approves the following appointments; changes in position and/or location:

Carmela Alic, custodial substitute, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16

Guadalupe Baldizon, teacher, Long Term Substitute Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$50,250, effective 8/24/16 to 12/8/16

James Bankert, Athletic Program Supervisor, Conestoga High School, stipend of \$2,000, effective for 2016-17 school year

James Belk, substitute security, District, at an hourly rate of \$22.96, effective 6/20/16

Annie Berg, summer crew, Maintenance, at an hourly rate of \$10.40, effective 6/20/16 to 8/23/16

Blaine Berg, summer crew, Maintenance, at an hourly rate of \$10.40, effective 6/20/16 to 8/23/16

Henry Berg, summer crew, Maintenance, at an hourly rate of \$10.40, effective 6/22/16 to 8/23/16

Jessica Bicker, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$54,699, effective 8/1/16 to 6/30/17\*

Samantha Boardman, teacher, change to (1.0) FTE, New Eagle Elementary School, effective 7/1/16

Kathleen Booker, teacher, change in location to Conestoga High School, effective 7/1/16

Theresa Bowser, teacher, Professional Employee Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$69,000, effective 7/1/16

Patrick Boyle, Athletic Program Supervisor, Conestoga High School, stipend of \$2,000, effective for 2016-17 school year

Faith Brown, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16, substitute maintenance, District, at an hourly rate of \$13.81, effective 6/20/16

Harvey Brown, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16

Deborah Buglione, substitute nurse, District, at an hourly rate of \$19.28, effective 8/17/16

Jaden Byrd, summer crew, Custodial Department, at an hourly rate of \$9.75, effective 6/22/16 to 8/23/16\*

Nancy Caldwell, change in FTE to (.54) paraeducator, (.15) aide, at an hourly rate of \$12.94, Valley Forge Elementary School, effective 8/24/16

Stacy Carathanassis, teacher, change in location to TEMS, effective 7/1/16

Kari Carlisle, substitute security, District, at an hourly rate of \$22.96, effective 6/20/16 to 8/19/16

Robert Ciocco, custodian, change in location to Conestoga High School, effective 7/11/16

William Clover, Jr., custodian, change in location to Conestoga High School, effective 8/22/16

Dante Coles, substitute security, District, at an hourly rate of \$22.96, effective 6/20/16 to 8/19/16

Brittany Collins, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$55,648, effective 7/1/16 to 6/30/17\*

Edward Collins, teacher, change in location to Valley Forge Middle School, effective 7/1/16

Allison Conlin, teacher, Temporary Professional Employee Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$52,450, effective 8/1/16\*

Kaitlyn Courtney, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$54,699, effective 7/1/16 to 6/30/17\*

Anne Davis, counselor, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$59,800, effective 8/1/16 to 1/30/17\*

Jodie Davis, counselor, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$51,100, effective 7/1/16 to 1/30/17\*

James Delecce, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/23/16

Kristin Diamond, teacher, change in location to New Eagle Elementary School, effective 7/1/16

Dora DiFrancesco, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16

Anthony DiLella, Athletic Program Supervisor, Conestoga High School, stipend of \$2,000, effective for 2016-17 school year

Rushon Drayton, summer crew, Custodial Department, at an hourly rate of \$9.75, effective 6/20/16 to 8/24/16\*

Adriane Dutkiewicz, teacher, change in location to Valley Forge Middle School, effective 7/1/16

DeAndre Gadsden, substitute custodian, District, at an hourly rate \$11.58, effective 8/22/16\*

Louise Gardner, substitute security, District, at an hourly rate of \$12.27, effective 6/20/16 to 8/19/16

Allegra Gerhardt, teacher, Temporary Professional Employee Contract, New Eagle Elementary School, salary based and prorated on an annual salary of \$52,450, effective 7/1/16

Paul Goraczko, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16 to 6/30/17\*

Janice Gottesfeld, change to 12 month position, secretary "C", Conestoga High School, at an hourly rate of \$20.20, effective 7/18/16

Jeffrey Graver, driver, Maintenance, at an hourly rate of \$13.42, effective 6/20/16 to 8/23/16

Jamie Hall, summer crew, District, at an hourly rate of \$9.75, effective 6/27/16 to 8/23/16

Carey Hall, summer crew, District, at an hourly rate of \$9.75, effective 6/23/16 to 8/23/16

Lauren Harvey, teacher, Temporary Professional Employee Contract, Devon Elementary School, salary based and prorated on an annual salary of \$50,250, effective 8/1/16\*



## Superintendent's Report

August 22, 2016

John Hauer, teacher, Temporary Professional Employee Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$51,250, effective 7/1/16

Kati Hedenberg, teacher, change in location to T/E Middle School and Beaumont Elementary School, effective 8/24/16

Lisa Herron, change in FTE to (.55) aide, Valley Forge Elementary School, effective 8/24/16

Erika Himes, teacher, change to (1.0) FTE, T/E Middle School, effective 8/1/16

Doris Howard, substitute custodian, District, at an hourly rate of \$11.58, effective 8/29/16; substitute security, District, at an hourly rate of \$12.27, effective 6/20/16 to 8/19/16

Emily Howell, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 8/1/16 to 1/30/17\*

Patricia Jackson, substitute custodian, District, at an hourly rate of \$11.58, effective 6/27/16 to 8/19/16

Lauren Javie, teacher, Temporary Professional Employee Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16

Richard Jennings, custodian, change in location to New Eagle Elementary School, effective 7/11/16

Jeanne Kahn, substitute teacher, District, effective 8/24/16

Jennifer Leaman, teacher, change in location to Beaumont Elementary School, effective 7/1/16

Sally Leathersich, teacher, Temporary Professional Employee Contract, T/E Middle School, salary based and prorated on an annual salary of \$56,560, effective 7/1/16\*

Corey Lee, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16

Susan Lee, secretary "B", Conestoga High School, at an hourly rate of \$18.00, effective 7/1/16

Aaron Lockard, teacher, Temporary Professional Employee Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16\*

Laura Maggio, secretary "B", Conestoga High School, at an hourly rate of \$17.80, effective 7/11/16\*

Kaitlyn Mancuso, teacher, Long Term Substitute Teacher, Valley Forge Elementary School, salary based and prorated on an annual salary of \$50,250, effective 8/1/16 to 1/30/17\*

Maria Marano, counselor, Temporary Professional Employee Contract, T/E Middle School, salary based and prorated on an annual salary of \$65,630, effective 7/1/16\*

Rebecca Maxwell, (.5) FTE teacher, Professional Employee Contract, Conestoga High School, salary based and prorated on an annual salary of \$84,780, effective 8/1/16\*

Terrie McClennon, substitute security, District, at an hourly rate of \$12.27, effective 6/20/16 to 8/19/16

Jessica McCloskey, Assistant Athletic Director, Conestoga High School, step 2, stipend of \$19,220, effective 2016-17 school year

Meredith McGarrigle, counselor, Temporary Professional Employee Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$53,850, effective 7/1/16\*

Marie McGuire, teacher, Long Term Substitute Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$61,950, effective 8/1/16 to 1/30/17\*

Kelly McKee, teacher, Long Term Substitute Contract, T/E Middle School, salary based and prorated on an annual salary of \$53,850, effective 7/1/16 to 6/30/17\*

Lauren Millison, teacher, Temporary Professional Employee Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$53,100, effective 8/1/16\*

Timothy Mumford, teacher, Professional Employee Contract, Conestoga High School, salary based and prorated on an annual salary of \$64,340, effective 9/6/16\*

John Nelson, security, District, at an hourly rate of \$14.80, effective 7/11/16\*

Nhutquan Nguyen, summer crew, Maintenance, at an hourly rate of \$9.75, effective 6/22/16 to 8/23/16\*

Michael O'Donnell, custodian, T/E Middle School, at an hourly rate of \$13.80, effective 7/11/16\*

Sean O'Hara, substitute maintenance, District, at an hourly rate of \$13.81, effective 6/20/16 to 8/24/16

Kaitlyn Oliver, teacher, Temporary Professional Employee Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$53,850, effective 7/1/16\*

Matthew Parker, teacher, change in location to Devon Elementary School, effective 7/1/16

Ja'Niyah Perkins, summer crew, Custodial Department, at an hourly rate of \$10.40, effective 6/22/16 to 8/23/16

Keri Phillips, (.5) FTE teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$55,648, effective 8/24/16 to 6/30/17\*

Elizabeth Rath, teacher, Temporary Professional Employee Contract, Valley Forge Middle School and New Eagle Elementary School, salary based and prorated on an annual salary of \$52,450, effective 8/1/16\*

Marianne Reilly, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/19/16

Peter Ricci, teacher, change in location to Valley Forge Middle School, effective 7/1/16

Xiomara Rodriguez, teacher, Professional Employee Contract, Devon Elementary School, salary based and prorated on an annual salary of \$82,680, effective 7/1/16\*

Kaitlin Sallade, teacher, Long Term Substitute Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16 to 6/30/17

Maggie Senatore, teacher, change to (1.0) FTE, Hillside Elementary School, effective 7/1/16

Alaina Seygal, teacher, Long Term Substitute Contract, Devon Elementary School, salary based and prorated on an annual salary of \$50,250, effective 8/1/16 to 6/30/17

Geoffrey Sheehan, substitute custodian, District, at an hourly rate of \$11.58, effective 6/8/16\*

Tamall Stanley, summer crew, Custodial Department, at an hourly rate of \$9.75, effective 6/22/16 to 8/23/16\*

Henry Staten, summer crew, Custodial Department, at an hourly rate of \$9.75, effective 6/22/16 to 8/23/16\*

Michael Stokes, summer crew, Custodial Department, at an hourly rate of \$10.40, effective 6/20/16 to 8/24/16

Lindsey Sullivan, teacher, change in location to T/E Middle School, effective 7/1/16

Christianne Switucha, substitute custodian, District, at an hourly rate of \$11.58, effective 8/29/16

Mary Francis Szpila, change in FTE to (.6), aide, Valley Forge Elementary School, effective 8/24/16

Josephine Taafe, substitute security, District, at an hourly rate of \$12.27, effective 6/20/16 to 8/19/16

John Templeton, substitute custodian, District, at an hourly rate of \$11.58, effective 6/20/16 to 8/23/16, change in FTE to (.75) general kitchen worker, Conestoga High School, effective 8/23/16

Shama Tinaikar, change in FTE to (.69) paraeducator, Conestoga High School, effective 8/24/16

Nicole Tobin, teacher, change in location to T/E Middle School, effective 7/1/16

John Vogan, substitute security, District, at an hourly rate of \$22.96, effective 6/20/16 to 8/19/16

Anne Welsh, teacher, Temporary Professional Employee Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$55,600, effective 8/1/16\*

Robert Welsh, (.5) custodian, Devon Elementary School, at an hourly rate of \$13.80, effective 7/11/16, change in FTE to (1.0) custodian, Hillside Elementary School, effective 8/22/16\*

Misty Whelan, Athletic Program Supervisor, Conestoga High School, stipend of \$2,000, effective for 2016-17 school year

Ashley White, teacher, Professional Employee Contract, Valley Forge Elementary School, salary based and prorated on an annual salary of \$77,480, effective 8/1/16 or pending release\*

Kirsten Whitaker, teacher, change in to T/E Middle School and Conestoga High School, effective 7/1/16

Dana Wise, teacher, Temporary Professional Employee Contract, Hillside Elementary School, salary based and prorated on an annual salary of \$50,250, effective 7/1/16\*

Casey Young, teacher, Long Term Substitute Contract, New Eagle Elementary School, salary based and prorated on an annual salary of \$51,250, effective 8/1/16 to 6/30/17\*

\* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

5. Probationary Period Wage Adjustment

**Action Under Consideration:** That the Board of School Directors approves the following wage adjustments consistent with the Collective Bargaining Agreement for the following employees who have completed their 90-day probationary period:

Carolyn Collevocchio, Valley Forge Middle School, effective 7/18/16

Curtis Ginton, Hillside Elementary School, effective 7/17/16

Kenneth Hill, Conestoga High School, effective 1/14/16

Richard Jennings, New Eagle Elementary School, effective 7/3/16

Dominic Tammaro, Valley Forge Middle School, effective 10/3/15

6. Tenure

**Action Under Consideration:** That the Board, pursuant to the Teacher Tenure Act, approves professional employment contracts with the following employees effective July 1, 2016:

Leah Adams	Emily Nation
David Anderson	Ryan Palmer
Kirsten Bortz	Samantha Redding
Gina Brienza	Nicole Riley
Salvatore Colosi	Alexander Rives
Shannon DeGeorge	Meredith Rohner
Michael DeVitis	Krista Sanelli
Ashley Fisher	Richard Short
Travis Hartley	Ashley Stenger
Brooke Hauer	Melinda Sterenczak
Miranda Katkovicin	Ashley Way
Jennifer Leaman	Jill Yeager
Abigail Mertz	

**Consent V, C, 2: Contracted Services for the 2016-2017 School Year**

VIA: Jeanne Pocalyko, Director of Human Resources

**Action Under Consideration:** That the Board of School Directors approves the following vendors to provide services to students during the 2016-2017 school year:

<u>Contractor</u>	<u>Description of Work</u>	<u>Rates</u>
Green Valley Academy	Tutoring Services/Counseling Sessions	Rate Change: \$2,800/month full-time student; \$3,900 with aide; ESY \$2,600
Susan Monaghan	Consultant (AP Testing/College Planning)	Daily rate: \$561.25
Darlene O'Donnell	Speech & Language Evaluations	\$55.00 per hour

**Consent V, C, 3: Athletic Position Stipends for Fall of the 2016-2017 School Year**

VIA: Jeanne Pocalyko, Director of Human Resources

**Action Under Consideration:** That the Board of School Directors confirms the administrative stipends for the athletic positions for the fall season of the 2016-2017 school year at the stipends set forth in the attached list:

<u>School</u>	<u>Type Coach</u>	<u>Sport</u>	<u>Employee</u>	<u>Step</u>	<u>Annual Stipend</u>
CHS		Cheerleading	Margaret Cannon	2	4,099.00
CHS	Interim Co Head	Cross Country	Katie Dutch	2	4,886.00
CHS	Interim Co Head	Cross Country	Richard Hawkins	2	4,886.00
CHS	Asst to HC	Football	Matthew Kaminskis	1	3,736.00
CHS	Asst	Football	Thomas Brown	1	3,736.00
CHS	Asst	Football	Matthew Diamond	2	5,359.00
CHS	Asst	Football	Justin Giles	1	3,736.00
CHS	Asst	Football	Ernest Hadrick	1	3,736.00
CHS	Asst	Football	Brian Kennedy	1	3,736.00
CHS	Asst	Football (flex)	Scott Allison	1	3,000.00
CHS	Head	Football - Freshman	Peter Ricci	2	5,674.00
CHS	Asst	Football - Freshman (.5)	James Moran	1	1,616.00
CHS	Head	Golf	John Jones	2	4,728.00
CHS	JV	Golf	Brian Gallagher	1	2,198.00
CHS		Golf - Developmental	Peter Gerolamo	1	1,200.00
CHS	Head	Hockey - Varsity	Megan Smyth	2	7,566.00
CHS	Asst to HC	Hockey	Meaghan McDugall	2	2,916.00

CHS	Head	Hockey - JV	Katherine Corkhill	1	3,298.00
CHS	Head	Soccer - Boys	David Zimmerman	2	7,566.00
CHS	Asst	Soccer - Boys JV	Christopher Engels	1	3,298.00
CHS	Head	Soccer - Girls	Benjamin Wilson	1	5,274.00
CHS	Asst to HC	Soccer - Girls	Brittany Nicoline	1	2,198.00
CHS	JV	Soccer - Girls	Alexandra Stone	1	3,298.00
CHS	Head	Tennis - Girls	Fran Tomaselli	2	5,359.00
CHS	Asst	Tennis - Girls	Beverly McGeehan	2	3,467.00
CHS	Head	Volleyball	Diana Felker	2	5,359.00
CHS	Asst	Volleyball	Amanda Capolupo	1	2,417.00
CHS	Head	Volleyball - Freshman	Allis Soto	2	4,099.00
CHS		Event Coordinator (1/3)	Lewis Miller	2	4,674.00

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### Consent V, D, 1: Additional 2016 Summer Workshops and Participants

VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

**Action Under Consideration:** That the Board of School Directors approves the following workshops and participants at a rate of \$40 per hour in accordance with School Board Policy #4505 and the negotiated agreement.

The workshops and participants listed below are recommended for approval by the Board of School Directors in order to carry out the educational program planned for the 2016-2017 school year.

#### **CHS Ceramics Studio:**

Date: July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Jacqui Rothera

Participants: Joanne Wagner, Mike Starner

CHS staff members will work collaboratively to review, revise, and update the ceramics program curriculum. Staff will also examine the ceramics studio and reorganize the space to best meet the needs of their students.

#### **ESL/Secondary School Strategies:**

Date: June 21

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Angela Wahlgren, Ana White, Kathryn Burling

Participants will develop opportunities for students and teachers to use strategies that incorporate technology into lessons and assignments.

#### **High School Media Specialists:**

Date: August 12

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Brooke Hauer, Jessica Bicker

Participants will collaborate to review high school media center technology, specifically supports for the 1:1 initiative and the use of Schoology at the high school.

#### **New Reading Specialists' Critical Reading Inventory Training:**

Dates: July 14-15

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Anne Welsh, Xiomara Rodriguez

Participants will receive training on the Critical Reading Inventory, including how to administer the reading assessment tool and how to write reports.

**AP Seminar:**

Dates: July 1, August 8-10

Time: 8:00 a.m. to 1:00 p.m.

Directors: Amy Meisinger/Pat Gately

Participants: Tricia Ebarvia (1 day), John Koenig (3 days)

Participants will design the curriculum for the new AP Seminar course, including a planned curriculum document, unit syllabi, and assessments.

**Microbiology:**

Dates: July 12, August 11

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: John Liggett

Participants will redesign the current microbiology course to reduce the course length from 1 year to 1 semester. Revised documents will include a syllabus and planned curriculum document.

**AP Chemistry:**

Dates: July 7, August 8

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Scott Best, Jean Mihelcic, Derrick Wood, Amy Alvarez

Participants will familiarize themselves with the electronic components of the new AP Chemistry text resource by receiving training from a publisher representative. Teachers will also develop a new unit syllabi and created examples to accompany each unit.

**Language Learning Classroom Program Review:**

Dates: July 26, 28

Hours: 4 hours per day

Director: Lisa Snyder

Participant: Lauryn Weber

Participant will meet for two days to review the program model and description. Guidelines for entry/exit criteria will be updated and clarified in addition to the class description. Sample schedule models will be created to assist IEP teams with program recommendations based upon individualized student needs.

**Middle School STAMP Spanish & French:**

Date: July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Orlando Carvajal, Ana Axtmayer, Renee Roth, Amy Barnes Elliott, Allyson Doig, Holly King, Ashley Way, Veronica Rodriguez, Joan Blair

Participants teaching levels 2, 4 and 6 will meet to develop goals for integrating STAMP activities into the curriculum to provide students with opportunities that will support them as they participate in the STAMP assessment in the spring of 2017.

**French 1 & 2:**

Dates: June 21-22

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Holly King, Rossana Saldan, Joan Blair

Participants will assess the success and needs of the Levels 1 & 2 French curriculum, having completed their first year with the new instructional program *T'es Branché*. Teachers will review the scope and sequence of the coursework and make necessary changes to the curriculum. Summative speaking and writing assessments will be designed for each unit.

**Strategizing for Spanish Curriculum:**

Date: July 11

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Laura Stafford, Tracey Gilbertie, Krista Sanelli, Pat Cupo, Marianna Gazzara, Ryan Palmer

Participants will collaborate to identify speaking goals and strategies across the Spanish curriculum, particularly in the lower levels. They will identify ways to encourage and evaluate spontaneous speaking goals and activities that will build from one year to the next.

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**Consent V, D, 2: Agreement with KA Productions**

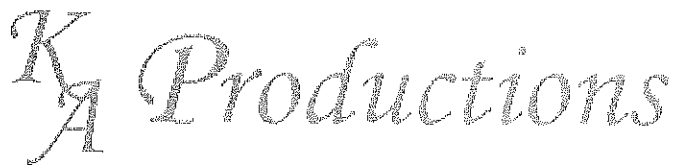
VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

<p><b>Action Under Consideration:</b> That the Board of School Directors approves the attached agreement between the Tredyffrin/Easttown School District and KA Productions to lead two workshops sessions on October 10, 2016 at a cost of \$3,166.</p>
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Kwame Alexander will lead two Author Presentation workshops for students and teachers at Conestoga High School during the regular school day on October 10, 2016. Mr. Alexander's presentations will focus on his experiences as a Newbery Award-winning writer, his poetry, and his positive encouragement of student reading and writing.

This presentation ties directly back to the third goal in the District's Strategic Plan: We will create a framework for learning that develops a capacity for innovation, creativity, and an entrepreneurial spirit (to provide students with learning experiences that are authentic and organized in both traditional and non-traditional ways).





21010 Southbank #1040  
Potomac Falls, VA 20165  
EIN: 05-0630632  
703-371-4325  
Make checks payable to KA Productions

**KA PRODUCTIONS PROFESSIONAL SERVICES CONTRACT  
For Speaking Engagement with  
Conestoga High School, Tredyffrin-Easttown School District**

This agreement is entered into by and between KA Productions and Conestoga High School, Tredyffrin-Easttown School District referred to as the "Institution" located at 200 Irish Road, Berwyn, PA 19312. The institution hereby agrees to pay KA Productions in consideration for the satisfactory performance of the services described in this contract, the fees described below. **It is understood that services will commence upon receipt of payment, on or before October 10, 2016.**

**DESCRIPTION OF SERVICES**

TITLE: Two Kwame Alexander Author Presentations  
DURATION: 45-50 MINUTES

TITLE: Kwame Alexander Book Autographing  
DURATION: Unspecified  
— Autographing session will be immediately before or after presentations

**HONORARIUM**

**Presentation fee of \$ 3,166.00 is due on or before the date of service.**

Payments can be presented on day of presentation or mailed to the following address:

***21010 Southbank #1040  
Potomac Falls, VA 20165***

Please make check payable to:

***KA Productions***

**AUDIO/VISUAL REQUIREMENTS**

Mr. Alexander requests the use of a wireless lapel mic. KA Productions kindly requests that the Institution limit the use of any audio/visual recordings to strictly educational purposes, unless otherwise agreed upon. The Institution agrees to seek guidance from Kwame's Event Team regarding the use of any audio/visual recordings obtained during the presentation. No more than 60 seconds of video may be posted on Institutions website or social media sites.

**VENUE**

The sponsoring institution agrees to host Mr. Alexander's presentation in one of the following venues: auditorium, theater, media center/library.

# *KA Productions*

## BOOK SALES

The sponsoring institution will arrange to have copies of Mr. Alexander's books available for purchase prior to the event. Please, indicate below who this will be:

☐ The sponsoring institution



Local Bookseller Barnes + Noble

## GUEST ATTENDEES

Please, also be aware that Kwame Alexander may invite members of the press, VIPs, and/or other guests to attend his presentations. Prior to inviting any press, VIPs and/or other guests to attend presentations, Kwame Alexander or his staff will submit these guests' names and titles to the Institution for approval with the understanding that the Institution will have discretion in this matter.

## CANCELLATION POLICY

The Institution and Mr. Alexander mutually agree that either party may cancel this agreement and all parties shall be released from any liability or damages, if the sponsoring institution or Mr. Alexander is unable to fulfill the terms of the agreement due to an act of God or any other legitimate conditions beyond the control of the sponsoring institution or Mr. Alexander. However, it is agreed by both parties that best effort will be made by both parties to adapt so that the program may be presented as scheduled or rescheduled for a different date. In the event of a cancellation initiated by the sponsoring institution, any purchased and non-refundable travel expenses incurred by Mr. Alexander will be reimbursed by the institution.

By signing below, both parties agree to the stipulations of this agreement:

Conestoga HS/T-E School Dist.  
Institution

2/15/16  
Date

Pat Gately  
Authorized Signature

E.C. Kwame Alexander II  
For KA Productions

2/9/16  
Date

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**Consent V, E, 1: Acceptance of Gifts**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

**Action Under Consideration:** That the Board of School Directors accepts with pleasure and appreciation the following donations:

Upright piano and bench plus moving cost donated by Julia Fisher to the Hillside Elementary School valued at \$500

Three water fountain filtration systems donated by the Devon Elementary PTO to the Devon Elementary School valued at \$3,575.81

6' steel buddy bench with signage donated by the Devon Elementary PTO to the Devon Elementary School valued at \$900

Bison ultimate adjustable steel basketball hoop donated by the Devon Elementary PTO to Devon Elementary School valued at \$1,805.00

41 iPad air devices, cases and charging cubes donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School valued at \$20,737

7 standing desks, 3 desk cycles, and 16 exercise balls donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Special Education Department valued at \$2,800

4 molded stacking chairs donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Library valued at \$704

Double-sided art easel with drying racks donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Art Department valued at \$320

Microphone, headset and transmitter donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Physical Education Department valued at \$361

Beast academy materials donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Math Department valued at \$238

Okapi materials donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Reading Support Department valued at \$966

12 Apple TV's and a dash robot club deluxe pack donated by the Valley Forge Elementary PTO to the Valley Forge Elementary School Technology Department valued at \$2,361

A thank you note will be sent to the above by the Secretary to the Board.

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**Consent V, E, 2: Authorization to Prepare Specifications and Solicit Bids for the 2017-2018 School Year**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

**Action Under Consideration:** That the Board of School Directors authorizes the administration to prepare specifications and solicit bids for items to be included in the 2017-2018 school year budget.

This is the time of the year to prepare specifications and solicit bids for school supplies, equipment and services that will be included in the 2017-2018 school year budget. Specifications for these items are in the process of being written, and it is necessary to seek the Board's approval for the solicitation of these bids. This request is presented as a general request to cover all bid categories and will eliminate the need to request approval for the individual items. It is not a commitment in any way to expend or to agree to spend funds for any item or items.

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**Consent V, E, 3: Agreement with Reschini Group**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

**Action Under Consideration:** That the Board of School Directors approves the attached agreement with Reschini Group and the Tredyffrin/Easttown School District in an amount not to exceed \$5,600.

This agreement provides the District with assistance in completion of the 2016 IRS reporting requirements mandated by the Patient Protection and Affordable Care Act.

Beginning in 2015, the Patient Protection and Affordable Care Act requires employers that sponsor self-insured health plans and large employers with 50 or more full-time employees to report certain information to the IRS about the coverage that was offered to their employees. The Reschini Group will offer services to our clients in order to assist them in complying with these new reporting requirements. The cost for these services related to the 2016 reporting year will be \$6.00 per 1095 Form (Individual Statement) that has to be filed with a \$500 annual minimum charge. If you would like The Reschini Group to complete your 2016 IRS forms for ACA reporting, please complete and sign the Engagement Agreement and Request for Information Form and return along with a \$500.00 non-refundable deposit to the following:

*Checks Payable to: Reschini Agency, Inc.*

Mail to: The Reschini Group  
Attn: Linda Stiteler  
Laurel Place, 922 Philadelphia St.  
Indiana, PA 15701-3940

A payment of \$500 is due with the execution of this agreement; the remaining balance will be billed after the 1095 forms are mailed in January 2017.

***This proposal is good until September 30, 2016. If your signed agreement, request for information sheet, and payment are not received by September 30, 2016, the proposed fees above are not applicable. A new proposal with additional (late) fees will apply for those returned after September 30, 2016.***

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## ENGAGEMENT AGREEMENT

By signing this Engagement Agreement, Tredyffrin/Easttown School District (“**You**” or “**Your**”) agree to retain The Reschini Group (“**Reschini**”) to assist You in the completion of Your reporting requirements mandated by the Patient Protection and Affordable Care Act (the “**ACA**”) as codified in Sections 6055 and 6056 of the Internal Revenue Code (the “**IRC**”). As part of this engagement, Reschini will use the information that it is able to obtain through its databases coupled with the information that You provide to generate and complete Your IRS Forms 1094 and 1095 (collectively the “**Forms**”).

- A. You agree to provide Reschini with any and all information that Reschini reasonably requests in a timely manner, and acknowledge that Your failure to timely respond to any request may delay and/or prohibit Reschini from providing You with copies of the completed Forms, and may prevent Reschini from assisting You in Your compliance with the time frames prescribed by the ACA and/or the IRC.
- B. Reschini will periodically request that You validate the information being reported on the 1094 and 1095 Forms, and You agree to review that information and immediately notify Reschini as soon as practical of any errors, changes, or omissions

that must be corrected. You understand and agree that the deadline to remit the 1095 Forms to Your employees is January 31, ***time being of the essence***. You acknowledge that Your failure to validate, review and correct the information may prevent Reschini from assisting You in Your compliance with the requirements of the ACA and/or the IRC.

- C. Based upon the information You provide, Reschini will undertake the mailing of Your 1095 Forms to all individuals for whom a 1095 Form was prepared for You. Reschini will send each 1095 Form to each individual's address that you have independently verified by January 31, or such other and appropriate deadlines as determined from time to time by the ACA and/or the IRC.
- D. Reschini will undertake the filing of Your 1094 and 1095 Forms with the Internal Revenue Service in a timely manner, but in any event, not later than the deadlines set forth by the ACA and/or the IRC. In the event that Reschini is unable to file Your 1094 and 1095 Forms by the deadlines set forth by the ACA and/or the IRC, Reschini will notify You of its inability to file for You and the reasons why, and, upon such notification, the responsibility to file Your 1094 and 1095 Forms with the Internal Revenue Service will be Your responsibility.
- E. You understand and agree that compliance with, and reporting under Sections 6055 and/or 6056 is solely Your responsibility, and that Reschini shall not be liable for any fines, penalties, or other damages that result from incorrect information printed on either the 1094 or 1095 Forms, or from Your failure to fully comply with the terms of the statutes. You agree to indemnify and hold Reschini harmless from and against any action, suit or proceeding arising or resulting from these ACA and IRC obligations, along with any related issue that arises from Reschini's use of outside entities described in paragraph H below, unless You incur any actual damages caused by Reschini's criminal or fraudulent acts or willful misconduct.
- F. In exchange for Reschini providing this service to You, You agree to pay Reschini \$6.00 per 1095 Form that is completed, with a minimum annual payment of \$500.00.
- G. For self-insured entities, the information needed for these ACA and/or IRC reporting requirements may qualify as "Protected Health Information" and/or "Electronic Protected Health Information" and therefore may fall under the protections of the Health Insurance Portability And Accountability Act of 1996 ("HIPAA") and its related regulations. Accordingly, the exchange of information between You and Reschini will be governed by the Business Associate Agreement existing between You and Reschini. If You are self-insured and have not signed a Business Associate Agreement with Reschini, You will notify Reschini immediately, one will be provided to You, and You undertake to execute and return such Business Associate Agreement to Reschini as soon as practically possible. Reschini will not be able to assist You in any reporting requirements under this Engagement Agreement without having a signed Business Associate Agreement if You are self-insured.

- H. Reschini may contract with an outside entity to help code, process and print Your forms. In the event that there is an issue of any kind with such outside entity, Reschini will use its best efforts to resolve the issue. Reschini may ask for Your cooperation in addressing any issues that arise and You promise to provide Reschini with whatever applicable information requested in a timely manner. As set forth in Paragraph E above, You agree to indemnify and hold Reschini harmless unless You incur any actual damages caused by Reschini's criminal or fraudulent acts or willful misconduct.
- I. This Engagement Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to the principals thereof regarding conflict of laws.
- J. Should any provision of this Engagement Agreement or the application thereof to any person, property, or circumstance be determined to any extent by any court to be illegal, invalid, and/or unenforceable, the validity of the remaining parts, terms and provisions of this Engagement Agreement shall not be affected. Each term and provision of this Engagement Agreement shall be valid and enforceable to the fullest extent of the law.
- K. This Engagement Agreement may not be amended, changed or modified in any manner except by an instrument in writing signed by You and Reschini. The failure of You or Reschini to enforce at any time any of the provisions of this Engagement Agreement shall in no way be a waiver of such provision or any way affect the validity of this Engagement Agreement or any part thereof or the right of You or Reschini thereafter to enforce each and any such provision. No waiver of any breach of this Engagement Agreement shall be held to be a waiver of any other breach of this Engagement Agreement.
- L. This Engagement Agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors, assignees, and beneficiaries in interest; provided, however, that this Engagement Agreement may not be assigned by either party without the written consent of the other party.
- M. This Engagement Agreement may be executed in multiple counterparts which, when taken together, shall be considered one instrument.
- N. This Engagement Agreement constitutes the entire agreement between You and Reschini with respect to the subject matter hereof and shall supersede all previous negotiations, commitments or writings with respect to this matter.
- N. You warrant that this Engagement Agreement has been duly and validly executed and constitutes a legal, valid, binding, and voluntary agreement between You and Reschini, enforceable in accordance with its terms.

By signing below, You consent to the terms of this Engagement Agreement and agree to retain Reschini for the purposes stated herein.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
Date

Name: Arthur J. McDonnell

Title: Business Manager

On behalf of:

Tredyffrin/Easttown School District  
Reporting Entity



**Consent V, E, 4: Agreement with Blackboard**

VIA: Arthur J. McDonnell, Business Manager/Board Secretary

<p><b>Action Under Consideration:</b> That the Board of School Directors approves the attached two-year agreement with Blackboard and the Tredyffrin/Easttown School District for web hosting, support and/or services in an amount not to exceed \$13,127.40.</p>
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# Blackboard®

## Order Form

Quote #: 00014939

1111 19<sup>th</sup> Street NW, Washington, DC 20036  
Phone: 1-800-424-9299 Fax: 866-891-8612

**District/Entity ("CLIENT") Name:**  
Tredyffrin/Easttown School District  
940 West Valley Road  
Wayne, PA 19087  
**Student Enrollment:** B (2,001 - 20,000)  
**Bb Customer Account No:** 328607

### Client Accounts Payable Information

Is a PO Number Required? (Y/N) Yes  
PO Number: \_\_\_\_\_  
Contact Name: Arthur J. McDonnell  
Contact Telephone Number: 610-240-1801

\* Blackboard will provide Client with the licensed software, support and/or services ("Licenses and Services") to the extent identified in Exhibit A of this Master Agreement Order Form ("Order Form" or "Agreement") for the fees set forth in Exhibit A. The Licenses and Services are subject to the specifications and limitations set forth in Exhibit B, if applicable as well as the Incorporated Contract Documents (listed below and incorporated by reference). If any term of this Order Form conflicts with any Incorporated Contract Document, then this Order Form shall control.

### Term

1. Initial Term: Unless otherwise specified in the Licenses and Services set forth in Exhibit A, the Initial Term shall be 24 months following the Effective Date.
2. Unless otherwise specified in the Licenses and Services set forth in Exhibit A, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Blackboard, or Blackboard provides Client, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. **Effective Date: 08/01/2016**

### Fees and Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars (\$) are United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

### Incorporated Contract Documents

<http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx>

Client acknowledges that it has reviewed and accepts each of the above contract documents.

### The following Exhibits are attached to this Agreement:

Exhibit A – Fees

Exhibit B – Additional Notes Regarding Licensed Software and Services

### Additional Notes

This Agreement qualifies for the Schoolwires Client Loyalty Program. Client Loyalty Program participants enjoy no price increase on Schoolwires Web hosting per-site license fees for the 24 month Term of this Agreement.

## EXHIBIT A

### Fees

Product Code	Product Name	QTY	Product or Service Description	Year 1 08/01/2016- 07/31/2017	Year 2 * 08/01/2017- 07/31/2018
SCH-C2E	Blackboard Web Community Manager Essential	9 Sites	Annual Fees	\$ 13,127.40	\$ 13,127.40
			<b>Total</b>	\$ 13,127.40	\$ 13,127.40

\* While the Subscription Fees for each of the annual or other periods reflected in the table above are stated as fixed Subscription Fees, the fees due for each annual period following the initial period (which is either Year 1 or a partial year period) may be increased by a percentage amount no greater than the applicable increase in the U.S. Department of Labor's Consumer Price Index for all Urban Consumers, U.S. City Average ("CPI-U"). In each instance, the CPI-U will be measured over a twelve (12) month period which ends on the month which is six (6) months immediately prior to the first month of the contract year for which the increase would apply. Blackboard would notify Client of any such increase in the invoice submitted prior to the contract year at issue. For increases that may apply to renewal or other periods following the term of years reflected in the table above, please refer to the applicable provisions of the Agreement.

## EXHIBIT B

### Additional Notes Regarding Licensed Software and Services

#### ***Schoolwires Centricity2 Essential***

Support Package	Premium
Hosted By	Schoolwires
FlexSites (also known as Sections)	250 per Site
Storage	4 GB per Site
Bandwidth	10 GB per month per Site

#### ***Template Library***

Client is granted the right, during the Term, to access and use the web-based library of templates made generally available by Schoolwires as part of the Template Library subscription which is specified in the Master Agreement. Client's rights to use these templates shall be subject to the terms and conditions of the Master Agreement which govern the use of Licensed Software.

By signing below, each of Blackboard and Client represent that a) this Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has reviewed and accepted all of the contract documents incorporated into or attached to this Agreement.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives.

**Blackboard**

Bill Jones  
Name of Authorized Blackboard Officer

Associate General Counsel  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Tredyffrin/Easttown School District**

Arthur J. McDonnell  
Name of Authorized Tredyffrin/Easttown School District Representative

Title- Business Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Blackboard Internal Use Only:

Service Agency:	Chester County Intermediate Unit
Account Manager:	Michelle Sweigart

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**Consent V, F, 1: Educational Services Agreements**

VIA: Andrea Chipeco, Director of Individualized Student Services

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016 Extended School Year from June 19, 2016 through September 1, 2016 at a total cost not to exceed \$3,700.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016-2017 school year at a total cost not to exceed \$28,000.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016-2017 school year at a total cost not to exceed \$77,500.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016-2017 school year, including 2016 and 2017 Extended School Year at a total cost not to exceed \$37,240.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs to attend a non-traditional placement. This agreement covers reimbursement for tuition for the 2015-2016 and 2016-2017 school years, including Extended School Year, at a total cost not to exceed \$172,549.92.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016-2017 school year, at a total cost not to exceed \$34,000.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

**Action Under Consideration:** That the Board of School Directors approves an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational and other related services for the 2016-2017 school year at a total cost not to exceed \$39,200.

The District has offered an appropriate placement for this student. The District and family have agreed to the terms in this Educational Services Agreement. The agreement reimburses the family for student placement in lieu of an offer of a Free Appropriate Public Education (FAPE) and includes a release of prior special education claims up to the end date of the agreement. The agreement has been reviewed and recommended by the District's Solicitor.

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#### **Consent V, F, 2: Contracts with Approved Private Schools**

VIA: Andrea Chipeco, Director of Individualized Student Services

**Action Under Consideration:** That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and an Approved Private School to provide intensive support services for a District student. This contract covers services for the 2016-2017 school year at a total cost not to exceed \$28,861.20.

This student currently placed at an Approved Private School, has severe multiple special needs and requires intensive support in order to access his/her educational programming.

**Action Under Consideration:** That the Board of School Directors approves two contracts between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for two (2) District students. These contracts cover for the 2016-2017 school year at a total cost not to exceed \$90,360.

These students with severe special needs require an intensive program of special education services and supports that exceed the capability of his/her neighborhood school. The Approved Private School ordinarily would receive 60% of the annual tuition rate through state funding, with districts funding the remaining 40%. For the 2016-2017 school year, state funding is not available for this student, therefore, the District will fund 100% of the tuition for these students. State funding will be applied as it becomes available, but this is not anticipated within the next three years. It may be necessary to request ACCESS or District contingency funds to fully support this cost.

**Action Under Consideration:** That the Board of School Directors approves a revised contract between the Tredyffrin/Easttown School District and an Approved Private School to provide mandated services for one (1) District student in addition to three (3) District students previously approved at the June 13, 2016 Board meeting. This revised contract covers four students for the Extended School Year from July 5, 2016 through August 5, 2016 at a total cost of \$30,800.

These students with special needs require mandated Extended School Year services, which are a continuation of the programs provided during the school year at the Approved Private School.

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### Consent V, F, 3: Authorization of Diploma

VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

**Action Under Consideration:** That the Board of School Directors grants a Conestoga High School diploma to a student who has fulfilled all requirements for graduation as of August 2016.



## VIII. Information

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### Agenda VIII, B: 2016 Summer Workshop Summaries

VIA: Wendy Towle, Director of Curriculum, Instruction, Staff Development and Planning

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#### 1:1 Initiative

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##### **1:1 Implementation Plan and Support:**

Dates: August 8-10

Time: 8:00 a.m. to 3:30 p.m. (one hour unpaid lunch)

Director: Mike Szymendera

Participants: Gregory Hein, Mary Kaye Rhude-Faust, Travis Hartley, Ryan Palmer, Chris Nation, Noah Austin, John Liggett, Deb Ciamacca, Lisa Lukens, Dan McDermott, Tricia Ebarvia, Justine Giles, Brooke Hauer

Participants in this workshop developed materials for student and staff training pertaining to the 1:1 initiative at Conestoga High School. Participants reviewed student and staff needs and developed a plan to support students and staff during the transition to a 1:1 environment. Materials developed in this workshop will be used in student and staff training sessions throughout the 2016-17 school year.

##### **Teaching English in a 1:1 Environment:**

Dates: July 6-7, August 3-4 (2 days per participant)

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Pat Gately

Participants: Susan Gregory, Megan Doyle, Mary Katherine Kamfonas, Ben Whitermore, Lauren Nordsiek, Richard Short, Paul Goraczko, Emmy Talian, Michael Trainer, Tricia Ebarvia

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the World Literature and American Literature courses.

##### **Teaching Social Studies in a 1:1 Environment:**

Dates: July 6-7, August 3-4 (2 days per participant)

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Matt Sterenczak

Participants: Brian Gallagher, Michael Palmatier, Meaghan McDugall, Mark Flores, Mike Cruz, Emily Zwart, Katie Buckley, Justin Davey

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the World History and US History courses.

##### **Teaching Science in a 1:1 Environment:**

Dates: July 6-7

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Nancy Adams

Participants: Scott Best, Amy Alvarez, Liz Gallo

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the Biology, Environmental Science, and Chemistry courses.

##### **Teaching Math in a 1:1 Environment:**

Dates: July 6-7, August 3-4 (2 days per participant)

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Nancy Adams

Participants: Lee Pretz, Allison Long, Seth Shore, Alex Rives

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in the Algebra 1, Geometry, and Algebra 2 courses.

**Teaching World Languages in a 1:1 Environment:**

Dates: July 6-7; August 3-4 (2 days per participant)

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Oscar Torres, Jr.

Participants: Marianna Gazzara, Laura Stafford, Rossana Saldan, Kirsten Whitaker, Ryan Palmer

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in World Language courses.

**Teaching Health in a 1:1 Environment:**

Dates: July 6-7

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Oscar Torres, Jr.

Participant: Marci Mariani

Participant collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in Health courses.

**Teaching Special Education in a 1:1 Environment:**

Dates: July 6-7, August 10-11 (2 days per participant)

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mike Szymendera/Special Education Supervisors

Participants: Katrina Draves, Katie Booker, Jaclyn McGuckin, Carrie Houde, Christine Santamaria, Kate McGranaghan

Participants collaborated to develop strategies related to harnessing the power of 1:1 technology access to advance learning in Special Education courses.

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**Art**


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**CHS Ceramics Studio:**

Date: July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Jacqui Rothera

Participants: Joanne Wagner, Mike Starner

CHS staff members worked collaboratively to review, revise, and update the ceramics program curriculum. Staff also examined the ceramics studio and reorganized the space to best meet the needs of their students.

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**Artistry of Teaching**


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**Artistry of Teaching November In-service Planning:**

Date: Miscellaneous days in August (2 days per participants)

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Mike Palmatier, Ali Daly, Tricia Ebarvia, Ben Smith, Brooke Hauer, Gabija Fischer, Amy Romani, Heather Lyford

Participants worked with curriculum supervisors to develop and refine their presentations for the November 8 in-service day.

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**Counseling**


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**High School Counselor Developmental Planning:**

Date: June 21

Time: 8:00 a.m. to 1:00 p.m.

Directors: Misty Whelan/Mark Cataldi

Participants: Katherine Corkhill, Jenn Kratsa, Melissa Boltz, Dan McDermott, Chrissie Baumann, Maria Marano, Leashia Lewis

Participants worked on two significant changes to upgrade the High School Counseling Developmental Plan. The new Coalition Application was discussed and plans to share it at College Application Night were developed. In addition, participants reviewed the 10<sup>th</sup> grade Naviance Career and College exploration program to enhance the alignment of Naviance training with individual student meetings.

**School Counseling Program:**

Dates: August 4-5

Time: 8:00 a.m. to 1:00 p.m.

Directors: Mark Cataldi/Misty Whelan

Participants: Dan McDermott, Meredith McGarrigle, Carolyn Swetkowski, Kristin Galella, Lauren Scott, Maria Marano, Tami Noel

Counselors representing Elementary, Middle, and High School examined the District's K-12 counseling program for continuity of student services. The comprehensive program goals and developmental guidance scope and sequence curriculum were reviewed. New resources were identified and will be shared with all counselors districtwide. Alternatives to enhance the elementary Beginning Awareness Basic Education Studies (BABES) program were discussed and will be an agenda topic for future meetings of the elementary counselors. The use of the middle school Career Cruising program and the high school Naviance program was examined in respect to meeting the needs of students for their career portfolios. The state required K-12 School Counseling Plan was updated and the American School Counselor Association Counseling Standards were reviewed and aligned to our current practices.

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**English as a Second Language**

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**ESL Curriculum Development:**

Dates: August 15-16

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Maryann Walsh, Julia Sponseller, Kerry Heim, Ana White, Angela Wahlgren, Kathryn Burling  
Participants met by level to develop a Comprehensive Thematic Scope and Sequence of the ESL curriculum aligned to ELL Standards that will prepare students to increase their English Language Proficiency as identified by the state's WIDA ACCESS Proficiency Assessment.

**ESL/Secondary School Strategies:**

Date: June 21

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Angela Wahlgren, Ana White, Kathryn Burling

Participants developed opportunities for students and teachers to use strategies that incorporate technology into lessons and assignments.

**ESL Technology Integration:**

Dates: August 11-12

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Julia Sponseller, Kerry Heim, Ana White, Angela Wahlgren, Kathryn Burling

Participants met to identify and develop lessons that include iPad and laptop computers in order to provide English Language Learners the opportunity to use the technology that is required on the WIDA ACCESS Assessment.

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**Health/Physical Education**

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**Middle School Physical Education:**

Date: August 12

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Dawn Evans, Jessica Smolij, Mike Semar

Participants met to review the current Physical Education curriculum and revised units that will meet the current needs of our students.

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**High School**

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**Peer Mediation for High School Teams:**

Dates: August 1-4

Time: 7:30 a.m. to 3:30 p.m. (one hour unpaid lunch)

Director: Misty Whelan

Participants: Marci Mariani (August 1- 4), Casey Hesse (August 2-4)

Participants trained student peer mediators as part of the existing building-level peer mediation program for conflict resolution and building team skills. Annual training is critical to ensure a cadre of students and faculty sponsors will be able to support and maintain the program. The peer mediation program is a component of the District's overall program of violence prevention and maintenance of positive school climate.

**High School Navigate Program:**

Dates: June 22, July 12

Time: 8:00 a.m. to 1:00 p.m.

Director: Misty Whelan

Participants: Leashia Lewis, Maria Marano (7/12 only), Dan McDermott, Carol Gibson, Chrissie Baumann

Participants planned the 2016-17 Navigate program:

- September 14<sup>th</sup> - Quarterly Meeting
- September 28<sup>th</sup> – Monthly Meeting
- October – College Day Trips
- November (11<sup>th</sup> & 12<sup>th</sup>?) – Fall Overnight Trip
- November (12<sup>th</sup> – 17<sup>th</sup>) - HBCU College Fair
- December 21<sup>st</sup> – Quarterly Meeting
- April 5<sup>th</sup> – Quarterly Meeting
- May – Quarterly Meeting

Participants also identified 180 students, grades 9-12, from underrepresented populations, all of whom will be invited to participate in this effort to narrow the achievement gap and increase college readiness.

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**Instructional Technology**

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**Gradebook Managers:**

Dates: July 18, August 1, August 8 (Miscellaneous days/hours for miscellaneous participants)

Time: 8:00 a.m. to 3:30 p.m. (one hour unpaid lunch)

Director: Mike Szymendera

Participants: Derrick Wood, Katie Holmes, Lisa Lukens, Noah Austin, Tracy Scully

Participants in this workshop developed materials for staff training pertaining to the new online gradebook.

Participants reviewed staff needs and developed a plan to support teachers during the transition to the new online gradebook. Materials developed in this workshop will be used in staff training sessions throughout the 2016-17 school year.

**Schoology/Microsoft Office 365 Middle School Implementation Plan and Support:**

Date: June 23

Time: 8:00 a.m. to 1:00 p.m.

Director: Mike Szymendera

Participants: Lisa Lukens, Gabija Fischer, Beth Davison

Participants in this workshop developed materials for student and staff training pertaining to the implementation of Schoology and Microsoft Office 365 at the middle schools. Participants will review student and staff needs and develop a plan to support students and staff. Materials developed will be used in student and staff training sessions throughout the 2016-17 school year.

**Schoology I:**

Date: July 8

Time: 8:00 a.m. to 1:00 p.m.

Director: Mike Szymendera

Participants: Jean Mihelcic, Scott Best, Kathryn Burling, Lauren Nordsiek, Ed Collins, Kirsten Whitaker

Participants advanced their understanding of Schoology and developed strategies to effectively implement the learning management system.

**Schoology II:**

Date: July 21

Time: 8:00 a.m. to 1:00 p.m.

Director: Mike Szymendera

Participants: Rebecca Aichele, Bridget McGuinn, Ed Collins, Meaghan McDugall, Stacy Carathanassis

Participants advanced their understanding of Schoology and developed strategies to effectively implement the learning management system.

**Schoology III:**

Date: July 27

Time: 8:00 a.m. to 1:00 p.m.

Director: Mike Szymendera

Participants: Pete Ricci, Adriane Dutkiewicz, Jonathan Goodman, Michael DeVitis, David Zimmerman, John Herd, Karen Copperthwaite

Participants advanced their understanding of Schoology and developed strategies to effectively implement the learning management system.

**Blended Learning:**

Dates: July 19-21

Time: 8:00 a.m. to 1:00 p.m.

Director: Mike Szymendera

Participants: John Koenig, Chris Nation, Noah Austin, Kim Stegner, Caitlin Wilson, Colleen McFadden, Laura Stafford

Participants explored the various models of blended learning and developed strategies to incorporate aspects of blended learning into their instruction.

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**Language Arts**

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**New Reading Specialists' Critical Reading Inventory Training:**

Dates: July 14-15

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Anne Welsh, Xiomara Rodriguez

Participants received training on the Critical Reading Inventory, including how to administer the reading assessment tool and how to write reports.

**ELA PSSA Data Analysis:**

Dates: July 27-28

Time: 8:30 a.m. to 1:30 p.m.

Director: Pat Gately

Participants: James Boukalik, Charlene Briggs-Blomer, Kathryn McDermott, Kevin Ruggeri, Kathy Steiner, Jackie Thomas

Participants examined data from the second standardized assessment associated with the PA Core standards in order to evaluate curricular alignment and to identify needs.

**Elementary Reading Specialists' Review of Literacy by Design:**

Dates: July 18-19

Time: 1:00 p.m. to 5:00 p.m.

Director: Pat Gately

Participants: Sandi Cooper, Mary Beth Humbert, Mary Nagle, Xiomara Rodriguez, Amy Romani

Participants reviewed the grade-level materials for Literacy by Design (LbD) in order to enhance teacher strategies for incorporation of a wider variety of texts and supplemental materials. Participants reviewed LbD digital content and supplemental digital materials. Participants designed LbD teacher in-service materials for an August 25 District in-service presentation.

**High School Media Specialists:**

Date: August 12

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Brooke Hauer, Jessica Bicker

Participants collaborated to review high school media center technology, specifically supports for the 1:1 initiative and the use of Schoology at the high school.

**Middle School Media Specialists:**

Dates: June 21, 29

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Gabija Fischer, Beth Davison

Participants collaborated to review middle school media center practices, including use of library space, support of core classroom instruction, library innovation spaces, and coordination of activity periods, library and District website maintenance, databases, and Libguides.

**New Reading Specialists' Critical Reading Inventory Training:**

Dates: July 14-15

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Anne Welsh, Xiomara Rodriguez

Participants received training on the Critical Reading Inventory, including how to administer the reading assessment tool and how to write reports.

**World Literature and World History Diversity Lesson Development:**

Dates: June 28-29

Time: 8:00 a.m. to 1:00 p.m.

Directors: Pat Gately/Matt Sterenczak

Participants: Megan Doyle, Meaghan McDugall, Ben Whitemore, Tricia Ebarvia

Participants developed lessons related to diversity and cultural awareness to enhance the curriculum of the 9<sup>th</sup> grade World Literature and World History courses, in keeping with the District's Strategic Plan.

**American Literature Curriculum Development:**

Dates: June 29-30

Time: 8:00 a.m. to 1:00 p.m.

Director: Pat Gately

Participants: Lauren Nordsiek, Laurel Light, Ben Whitemore, Richard Short

Participants updated the American Literature curriculum, in keeping with the District's Strategic Plan, the PA Core Standards and the Keystone Literature Exam.

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### Mathematics

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#### **Elementary Math Support:**

Dates: June 29, July 27

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Lisa McIntyre, Linda Krause, Jess Gallo, Trish Plunkett, Patty McCarrin

Participants identified grade level math teacher needs and discussed ways to ensure teachers are able to effectively use problem solving strategies. Participants analyzed results for accelerated students, identifying math instructional levels and resources for providing specially designed instruction for these students.

#### **Fifth Grade Math Night:**

Date: June 22

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Susan Smith, Susan Crocker

Participants revised and updated materials and activities for this year's fifth grade math night.

#### **MIF Grade 5/6:**

Dates: June 21-22, July 11-12, July 14, August 11, August 15 (miscellaneous dates/hours for miscellaneous participants)

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Mark DiMarino, Tracy Sculley, Auste Joost, Kelley Peck, Brian Breeser, Jackie Patek, Rick Mattison, Matt Klass

Participants examined individual MIF Courses 1 and 2 materials in order to design instruction.

#### **Middle School Technology:**

Dates: July 8, July 15, August 2, August 9

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Trevor Viviani, Cheryl Ballentine

Participants designed a new unit using the 3D printers and Google Sketchup software. They familiarized themselves with each stated course objective and collaborated to ensure they are well-versed in how to use the printer and the software. Technology teachers also reviewed a variety of robots in anticipation of the need to replace the Lego Mindstorm robots currently in use. They will pilot several robots this year and select those that meet the learning needs of their students.

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### Science

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#### **Fifth Grade Science:**

Dates: June 22-24

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: AJ Thompson, Bill Bryant, Bill Turley, Ed Collins, Matt Klass, Rick Veroneau

Participants aligned the new series to our fifth grade science curriculum and designed instruction to fully incorporate those materials.

**Anatomy and Physiology:**

Dates: July 12-14

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Liz Gallo, Janet Wolfe

Participants designed the curriculum for the new, science-based course to include a planned curriculum document, unit syllabi, and assessments.

**AP Chemistry:**

Dates: July 7, August 8

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Scott Best, Jean Mihelcic, Derrick Wood, Amy Alvarez

Participants familiarized themselves with the electronic components of the new AP Chemistry text resource by receiving training from a publisher representative. Teachers also developed a new unit syllabi and worked on examples to accompany each unit.

**Genetics:**

Dates: June 27-28, July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participants: Liz Gallo, Brooke Eidell

Participants designed the curriculum for the new, science-based course to include a planned curriculum document, unit syllabi, and assessments.

**Microbiology:**

Dates: July 12, August 11

Time: 8:00 a.m. to 1:00 p.m.

Director: Nancy Adams

Participant: John Liggett

Participant redesigned the current microbiology course to reduce the course length from 1 year to 1 semester. Revised documents will include a syllabus and planned curriculum document.

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**Social Studies**

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**AP World History Curriculum Collaboration:**

Dates: July 22, 25-26

Time: 8:00 a.m. to 1:00 p.m.

Director: Matthew Sterenczak

Participants: David Zimmerman, Meaghan McDougall

Participants collaborated to design and modify lessons in order to align instruction with the recently updated AP World History curriculum and exam.

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**Special Education/Student Services**

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**Language Learning Classroom Program Review:**

Dates: July 26, 28

Hours: 4 hours per day

Director: Lisa Snyder

Participant: Lauryn Weber

Participant met for two days to review the program model and description. Guidelines for entry/exit criteria were updated and clarified in addition to the class description. Sample schedule models were created to assist IEP teams with program recommendations based upon individualized student needs.



**Multi-tiered Intervention Planning – Elementary:**

Date: July 6

Hours: 7 hours

Directors: Andrea Chipeco/Lisa Klein

Participants: Judith Root, Carolyn Swetkowski, Lisa McIntyre, Amy Romani, Mary Beth Humbert, Lisa Klein, Tammy Noel

Participants finalized the electronic multi-tiered intervention referral form, developed a post Tier 1 Intervention form and planned for an elementary building staff development session to update elementary staff on the work of the building core team in relation to MI. Participants worked with District IT to develop an electronic District universal data base that functions as an archive for past and present intervention plans provided to students and the data that informed the intervention plan.

**Multi-tiered Intervention Planning – Secondary**

Date: August 22

Hours: 8 hours

Directors: Andrea Chipeco/Lisa Klein

Participants: Lisa Klein, Kate McClain, Jordan McCain, Danielle Sculley-Ellett

Participants met to review and revise MI process approaches and schedules for next school year. They became familiar with Edmentum software, the electronic referral form, and reviewed numbers of referred students.

Plans were discussed for the development and implementation of a universal data base that functions as an archive for past and present intervention plans provided to students and the data that informed the intervention plan.

**Planning and Preparation for Delivering Mental Health Services for K-12 Students-High School:**

Date: August 4

Hours: 8 hours

Director: Andrea Chipeco

Participants: Melissa Salzberg, Christine Dunleavy

A thorough review of mental health programming and referrals was completed and plans were made for the upcoming school year. A review of information regarding incoming students and students requiring mental health services was completed.

**Planning and Preparation for Delivering Mental Health Services for K-12 Students-Middle School:**

Date: August 4

Hours: 6 hours

Director: Andrea Chipeco

Participants: Ellen Turk, Michelle O'Leary

A thorough review of mental health programming and referrals was completed and plans were made for the upcoming school year. A review of information regarding incoming students and students requiring mental health services was completed.

**Language Live Implementation:**

Date: July 18

Hours: 4 hours

Director: Chris Groppe

Participants: Katie Booker, Christine Santamaria, Kerry Merlo, Mary Katherine Kamfonas

Teachers met this summer to develop an implementation plan for use in the high school. This included using assessment data to develop student grouping, planning for classroom lessons, and integrating the online component of the program with teacher oriented instruction.

**High School Intensive Needs Planning:**

Date: July 20

Hours: 4 hours

Director: Chris Groppe

Participants: Katie Booker, Kate Parker, Michael DeVitis, Christine Santamaria, Kerry Merlo  
 Teachers and relevant professional staff met to review alignment of instruction with best practices and mandated secondary transition planning areas of focus. Incorporating feedback obtained from community-based instructional agencies, staff updated curriculum, instructional activities, and assessment tools. Staff created a Schoology group for sharing of resources.

**Transition Planning for High School Students with Disabilities:**

Dates: July 26-27

Hours: 4 hours per day

Director: Chris Groppe

Participants: Kate McGranaghan, Jaclyn McGuckin, Michael DeVitis

Teachers reviewed multiple sources of information to ensure their high school schedules aligned with what is identified in the current IEP.

**Middle to High School Transition Planning:**

Date: July 28

Hours: 4 hours

Director: Lisa Snyder

Participants: Monica Cellucci, Michael DeVitis, Christine Santamaria

Middle and high school life skills teachers collaborated and developed monthly transition activities for 8<sup>th</sup> grade students to participate in throughout the 2016-2017 school year. The activities are designed to assist the students with increasing their comfort level with the high school staff, students and building.

**Extended School Year Planning, Implementation and Review:**

Dates: Miscellaneous days/hours

Hours: Total 16 hours

Directors: Andrea Chipeco/Chris Groppe

Participant: Kate Parker

ESY programming was reviewed and supported during this workshop. Planning began to review the District's current model of ESY delivery based on a review of student data and the factors identified by PDE.

Recommendations were made to continue this review and examine additional community resources to support student ESY needs.

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**Strategic Plan/Resiliency**

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**MS Strategic Planning Resilience/Development of a Scope and Sequence:**

Dates: July 7, 18

Time: 8:00 a.m. to 1:00 p.m.

Directors: Oscar Torres, Jr./Nicole Roy

Participants: Mark DiMarino, Kathryn McDermott, Jennifer Reid, Ellen Turk, Betsy Toscano, Dante Mucci, Christy Saddic-Cosgrove, Lisa Klein

Participants developed a Scope and Sequence along with lessons for students to build capacity for resilience, grit, and flexibility at the middle school that will serve as a foundation for success as life-long learners within the core classroom.

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**World Languages**

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**A.P. French:**

Date: August 5

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participant: William Rive

Participant met to revise the AP French curriculum to meet the College Board requirements. The curriculum will be updated to include the use of authentic literature, audio and video resources.

**A.P. Spanish:**

Dates: July 12, 14, August 16

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Ann Karcewski, Stacy Katz

The curriculum for the AP Spanish Cycle A program was revised to better incorporate the exam's global themes as established by the CollegeBoard. The new textbook (*¡A toda vela!*) and other authentic resources served as a guide for writing this curriculum.

**A.P. Latin:**

Dates: July 19-20

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participant: Kirsten Whitaker

The workshop participant developed the AP Latin curriculum to meet the College Board requirements. The curriculum was updated to include the use of authentic literature, audio and video resources.

**French 3:**

Date: July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Ashley Stenger, Alice Debu, Catie McKee

Participants met to align the French 3 curriculum with the new *T'es Branché?* Program. The curriculum was updated to include the use of authentic literature, audio and video resources that come with the program.

**French 4:**

Dates: July 21-22

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Ashley Stenger, Jamie Cappelletti

Participants met to revise and develop the French 4 curriculum. The curriculum will be updated to include the use of authentic literature, audio and video resources.

**Spanish 5 H/X:**

Date: July 8

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Marianna Gazzara, Laura Stafford, Patrick Cupo

Participants met to revise and develop the Spanish 5 Honors/X curriculum. The curriculum was updated to include the use of authentic literature, audio and video resources. Units were revised and/or altered for the coming school year.

**Italian Scope and Sequence:**

Dates: August 15-16

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Aaron Gutter, Rossana Saldan

Participants reviewed the Italian program and developed a complete scope and sequence of all the courses leading up to the AP Italian course. The use of authentic materials and updated technologies were identified for each course.

**Middle School STAMP Spanish & French:**

Date: July 15

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Orlando Carvajal, Ana Axtmayer, Renee Roth, Amy Barnes Elliott, Allyson Doig, Holly King, Ashley Way, Veronica Rodriguez, Joan Blair

Participants teaching levels 2, 4 and 6 met to develop goals for integrating STAMP activities into the curriculum to provide students with opportunities that will support them as they participate in the STAMP assessment in the spring of 2017.

**French 1 & 2:**

Dates: June 21-22

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Holly King, Rossana Saldan, Joan Blair

Participants assessed the success and needs of the Levels 1 & 2 French curriculum, having completed their first year with the new instructional program *T'es Branché*. Teachers reviewed the scope and sequence of the coursework and made necessary changes to the curriculum. Summative speaking and writing assessments were designed for each unit.

**Strategizing for Spanish Curriculum:**

Date: July 11

Time: 8:00 a.m. to 1:00 p.m.

Director: Oscar Torres, Jr.

Participants: Laura Stafford, Tracey Gilbertie, Krista Sanelli, Pat Cupo, Marianna Gazzara, Ryan Palmer

Participants collaborated to identify speaking goals and strategies across the Spanish curriculum, particularly in the lower levels. They identified ways to encourage and evaluate spontaneous speaking goals and activities that will build from one year to the next.

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**Miscellaneous**

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**Cultural Appreciation at T/E MS:**

Dates: July 26-28

Time: 8:00 a.m. to 1:00 p.m.

Director: Andy Phillips

Participants: Orlando Carvajal, Muna Elshakhs, Gabija Fischer, Renee Jacobs, Vicki Turner

With background information from curriculum supervisor, Dr. Oscar Torres, Jr., TEMS teachers looked at the current environment at TEMS as it relates to cultural proficiency and appreciation. The teachers decided to form a committee to continue the discussions and work that began this past school year regarding how to advance our cultural awareness and develop activities that will enhance the school's cultural appreciation and outreach efforts. A unifying school activity was designed to kick off the school year by celebrating all of our students' and staff members' diverse heritages. The theme of "Many Stories, One Community" was selected for this activity and its eventual site of display. A schedule of voluntary meetings on various topics was developed by the teachers, and materials for professional development were gathered. Two faculty meetings during the school year will be planned and led by the committee to help introduce the idea of cultural proficiency and increase the staff's readiness for additional exploration and development in this area. Several community outreach ideas were explored and a few were decided on as ways to reach out to the community and share our goals. One teacher will be sponsoring a Multi-Cultural Club after school. The PTO has agreed to facilitate one of the outreach efforts by creating a Welcoming Committee of parents that will reach out to new families and welcome them to T/E and our school culture. We already have PTO volunteers that speak 12 different languages that are willing to help. Finally, website postings will be used to highlight cultural happenings at the school.